

# **CITY OF BURTON**

## **COUNCIL MEETING MINUTES**

A Regular Meeting of the Burton City Council at 5:30 p.m. was held on  
**TUESDAY, OCTOBER 14, 2025,** in the Burton City Hall  
at 12200 E. Mulberry Street Spur 125, Burton, Texas.

### **Members Present:**

Mayor Karen Buck  
Councilmember Paul McLaughlin  
Councilmember Tommie Gilmon

Councilmember Macey Tidwell  
Councilmember Jeff Eckhardt  
Councilmember Nathan Kalkhake

### **Members Absent:** None

**Others Present:** City Secretary Angela Harrington & Utility Manager Rachel Belvin

**Citizens Present:** Harry Van Woert, David Zajicek (Burton Bulletin), Chuck & Debra Johnson, Tiffany Eckhardt, Jason May (Banner Press), Joshua Blaschke (KWHI), Keith Withington ((Burton Bulletin), Susie Tommaney, Bradley Loehr of BEFCO Engineering, and James Medack of Medack & Oltmann, LLC.

**Mayor Karen Buck called the meeting to order at 5:30 pm. A quorum was established and all in attendance were led in the Pledge of Allegiance.**

Mr. Harry Van Woert was honored for his hard work & dedication to keeping Burton Beautiful. He was presented a Certificate of Appreciation by the mayor.

### **Citizen Comments:** None

At this time, the mayor suggested to Council that the meeting agenda be changed to start with Items #1, 2 & 3 of the Consideration and/or Action agenda. (This was due to Mr. Loehr and Mr. Medack having other meetings to attend.) She also told council that item #10 needed to be removed. A motion was made by Councilmember McLaughlin and seconded by Councilmember Gilmon to **APPROVE** making the requested change in the order of business and to **REMOVE** item #10 from the agenda.

FOR: Eckhardt, Kalkhake, Tidwell

AGAINST: None

**THE MOTION PASSED**

### **DISCUSSION, CONSIDERATION AND/OR ACTION TO APPROVE, ACCEPT, DENY, REMOVE OR TABLE ON:**

#### **1. Change Order Request #2 on GLO Water Well #5 Project**

BEFCO Engineer Bradley Loehr presented Council with tables outlining the costs thus far of the GLO Water Well #5 project. He then told Council that during the 72-hour testing period, it was discovered that this well site had more capacity than was known before its drilling as comparable data for Water Well #4 was not available. Our engineer proposed to extend the underground well piping an additional 61 feet deeper than the original design to increase the flowrate from 250 to 280 GPM (gallons per minute). This would eventually add 50 more service connections. (Of course, an additional booster pump would boost

those numbers higher. The cost of the additional booster pump is more than the city can afford at present time; however, the “ask” for one was included in the PIF the city submitted to the Texas Water Development Board but was not invited to complete the longer application for funding.) This change order and costs associated with it will be covered “out of pocket” by the City of Burton for the amount of \$4,575.00. Mr. Loehr answered questions presented by Council and a motion was made by Councilmember Eckhardt and seconded by Councilmember Kalkhake to **APPROVE** the Change Order #2.

FOR: Gilmon, McLaughlin, Tidwell

AGAINST: None

**THE MOTION PASSED**

**2. Approve Resolution 20251014R2 Authorizing the addition of not to exceed \$86,500 of Local Funds to cover the construction cost overruns between C. Miller Drilling Construction and the City of Burton for the GLO CDBG-MIT MOD Grant # 24-065-042-E534 – City of Burton Infrastructure Improvement Project**

The City Secretary explained that the City had always known that the City would have to use local fund but just recently has the city received notification of the actual amount. With the help of the engineer and grant administrator, it was determined to use “not to exceed \$86,500” due to not knowing the whether Item #1 would be approved. A motion was made by Councilmember Gilmon and seconded by Councilmember McLaughlin to **APPROVE** Resolution 20251014R2.

FOR: Eckhardt, Kalkhake, Tidwell

AGAINST: None

**THE MOTION PASSED**

**3. The 2024-2025 Fiscal Year Audit as Presented by Medack & Oltmann, LLP**

Mr. James Medack presented the audit to Council and explained the most relevant parts of the audit. He also made several recommendations and some best practice suggestions to use in the city’s bookkeeping moving forward. A motion was made by Councilmember McLaughlin and seconded by Councilmember Kalkhake to **APPROVE** the 2024-2025 Financial Statement and Audit as presented.

FOR: Eckhardt, Gilmon, Tidwell

AGAINST: None

**THE MOTION PASSED**

**UPDATES:**

1. GLO Contract #24-065-042-E534 – Water Well #5 – Mr. Loehr had covered most of the updates for this project in his presentation on Item #1. It is expected to have the new well completely operational before Thanksgiving.
2. 2023-2024 TDA CDBG Knittel Lift Station Rehab – BEFCO Engineer Chad Emmel is the lead on this project. He has given the city a schedule moving forward. In early November, advertisements for bids will be published and opened around November 21. Contracting with the bid winner will be on the December agenda for council to vote on.
3. 2025 Texas Water Development Board DWSRF Project Information Form (PIF) – the City of Burton was not asked to submit a complete project application. According to its engineer, the city needs to work on gaining “points” to be eligible in the future. Burton placed 84<sup>th</sup> out of 355 entries. Only the first 38 proposals were funded.
4. Texas Target Communities – On Monday, October 6, 2025, Rachel met with the Texas A&M student team of 4 that will be completing a wastewater project for Burton. She drove them around town showing them the lift stations, WWTP, and other applicable wastewater sites. They will be visiting Burton regularly in the next few months. The mayor also shared the video that was submitted with the application to Texas Target Communities prior to the city’s acceptance to the program.

## **CONSENT AGENDA**

- (1) Minutes of the September 9, 2025 Regular Meeting**
- (2) Financial Reports-Revenue & Expenditures**
- (3) Mayor's Report – Attached.**
- (4) City Secretary's Report – Attached.**
- (5) Utility Report – Attached.** Contractor Dustin Lozano was unable to attend but he was able to send the results of this year's inspection by TCEQ. There were no violations during that inspection.

A motion was made by Councilmember Kalkhake and seconded by Councilmember McLaughlin to **ACCEPT** the consent agenda.

FOR: Eckhardt, Gilmon, Tidwell  
AGAINST: None

**THE MOTION PASSED**

## **DISCUSSION, CONSIDERATION AND/OR ACTION TO APPROVE, ACCEPT, DENY, REMOVE OR TABLE ON:**

### **4. Amended Fiscal Year 2025-2026 General and Water & Sewer Budgets Reflecting Actual Income and Expenses for the 2nd Quarter of the Fiscal Year**

The Budget to Actual income and expenses were discussed with irregularities being pointed out. A motion was made by Councilmember McLaughlin and seconded by Councilmember Eckhardt to **APPROVE** the amended budgets.

FOR: Gilmon, Kalkhake, Tidwell  
AGAINST: None

**THE MOTION PASSED**

### **5. Resolution 20251014R Providing for a Nomination for the Election of Board of Directors for the Washington County Appraisal District**

The mayor explained that this item is every other year. Mrs. Kalkhake has served for the past two years very effectively. A motion was made by Councilmember McLaughlin and seconded by Councilmember Tidwell to **APPROVE** the nomination of Halee Stark Kalkhake to the WCAD Board of Directors.

FOR: Eckhardt, Gilmon  
ABSTAINED: Kalkhake

**THE MOTION PASSED**

### **6. Deed Without Warranty for the Conveyance of an Abandoned Portion of Trinity Street off of FM 390**

The city secretary explained the history of conveying abandoned right-of-ways and alleyways. This portion of Trinity St. was platted with the original town plat and never developed. A motion was made by Councilmember Tidwell and seconded by Councilmember Gilmon to **APPROVE**.

FOR: Eckhardt, Kalkhake, McLaughlin  
AGAINST: None

**THE MOTION PASSED**

### **7. Deed Without Warranty for a Portion of the Abandoned Creek Easement between W. Washington and E. Texas St.**

Council was reminded that this item had been discussed at previous meetings with the recipient to pay for half of the costs of getting the land surveyed. This will also release the city from having the duty to maintain as stated in mitigation goals. A motion was made by Councilmember McLaughlin and seconded by Councilmember Kalkhake to **APPROVE**.

FOR: Eckhardt, Gilmon, Tidwell  
AGAINST: None

**THE MOTION PASSED**

**8. Ordinance 20251014 Providing for Specific Exemptions to Permitting Fees as Described in the Occupational Licenses and Business Regulations Ordinance of 2001**

The city secretary's told council of research uncovering the purpose of the original enactment in 2000 requiring vendor permit fees was to pay for the city providing security at the Burton Cotton Gin Festivals. She also told council that, in her time of employment with the city, no one except the Texas Cotton Gin had ever paid any vendor fees. Her reasoning behind this Ordinance was to relieve the Texas Cotton Gin, Long Life Brotherhood and the Burton Heritage Society from the burden of collecting the fees now that the city does not provide security. Councilmember Eckhardt stated that if we were going to not require vendor fees from these non-profit organizations then the city should not require from any non-profit organization. This was discussed and council asked that the ordinance be revised to include all non-profits operating inside the city. A motion was made by Councilmember Eckhardt and seconded by Councilmember McLaughlin to **TABLE** for revisions.

FOR: Gilmon, Kalkhake, Tidwell

AGAINST: None

**ITEM WAS TABLED**

**9. The Purchase of a Wench & Cable System to Replace the Broken Equipment Used to Put the Christmas Tree Lights on the Water Tower**

The city secretary had received a call requesting that the wench and cable system used to put up the Christmas Lights be looked at to determine whether they need to be replaced as it has not been operating properly for a few years. Council members McLaughlin and Kalkhake examined the system and agreed that replacement was not the answer. They believe the equipment is good and Councilmember Kalkhake said that he would call Bluebonnet Electric to see if they would be willing to use a bucket truck to put the cable in the correct place to allow the lights to be raised again. After discussion, a motion was made by Councilmember Eckhardt and seconded by Councilmember McLaughlin to **REMOVE** this item from the agenda.

FOR: Gilmon, Kalkhake, Tidwell

AGAINST: None

**ITEM REMOVED FROM AGENDA**

**10. Close the Seized Money Fund and give the Money to the Wash. Co. Sheriff's Department When They Take Possession of the Sexual Assault Cases Remaining**

At the beginning of the meeting, this item was removed from the agenda.

Council Meeting Adjourned at 6:59 pm.

FOR: Gilmon, Eckhardt, Kalkhake, McLaughlin, Tidwell

AGAINST: None



Mayor Karen Buck

ATTEST:

  
City Secretary Angela Harrington



**Mayor's Report**  
**September 21, 2025**

***Activities for the month of September included...***

\*Attended the County Commissioner's Meeting on 9/2

\*Texas Target Communities –

+Received, answered, and returned the 56 questions from the TAMU Capstone Students regarding their project with the City of Burton.

+\*Had a Teams Meeting (day before last Council Meeting) with the TAMU Capstone Class. Further interview questions + met and heard about the other projects that this class will be working on.

+Received email about the Captstone Team assigned to the city.

+Have exchanged multiple emails with the Team

+Paper copy and digital file were created of the WWTP for students to use.

+Meeting with the Team on Monday, September 22 on campus at TAMU

\*The monthly team meeting with the Governor's Land Office, Langford Community Servies, BEFCO Engineering, and city staff regarding movement forward for Water Well #5 was held IN PERSON at City Hall. This meeting included an on-site visit from the GLO to audit the city's files to ensure that all paperwork was in order.

\*Emailed Sherriff Holloway regarding the final items in the Property Room lockers; Indicated to him as well that once the final items were taken care of then the city would deal with the seized funds.

\*Attended the BVCAP and BVCOG meetings in person.

\*Multiple phone call messages (phone tag) as trying to touch base with Teresa Rosales with Washington County Economic Development.

\*Worked on the fall newsletter to be sent out with utility bills at the end of September.

\*Continued work with legal, city secretary, and Knittels on the Utility Easement. After Council approved the Easement agreement, it was signed and closed with Quirt Knittel.

\*Met with Washington County Emergency Services Director Bryan Ruemke. Signed off on two Annexes to the Mitigation Goals for Washington County. The Annexes covered emergency plans and information on Haz Mat Oil Spills and Utilities. Also updated information for the City of Burton in the Utility Annex regarding emergency generators at the Water Plant & Wastewater Treatment Plant.

\*Attended a continuing education webinar.

\*Followed up with Utility Contractor, Utility Manager, TXDOT, and property owner regarding TXDOT construction and the ETJ water line.

\*Per request from Harrison Williamson with the Washington County Expo and the team gathering information about needs of the county, had a Teams meeting with Harrison and Hillary, Councilmember Paul, and myself to talk about the city/county partnership. Harrison had initially wanted to meet with the full Council, but scheduling was an issue. During the meeting with Paul, I asked if he and Hillary would like to meet with each council member as well. Email addresses or phone numbers were shared with them so they could follow up with rest of Council.

\*Received word via Bradley regarding the City of Burton's PIF with the TWDB. We did not get selected this year. We did learn that we ranked 84<sup>th</sup> out of 355 entries; the top 38 were funded. Only \$1 Billion dollars was available to be allocated.

\*Following up on a request regarding permit fees for vendors at festivals, spent time reading and researching the minutes up to a year before the resolution to understand the "why". No information found.

**Total Number of volunteer hours for the month of September – 65.5**

Update - Burn Ban will be enacted on Oct. 16

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Note: a new oil well is going in out FM 1697 ? Sandstone

## Secretary's Report

October 14, 2025

- 1) It has been reported to City Hall that there is someone living in an RV at 12503 W. Hickory St.
- 2) The CDV21-0440 is officially complete, but I have been told by our grant admin, Angela, to keep the account checking account open until the grant has been administratively closed by TDA which could take up to a year.
- 3) I continue to work with the engineer and the grant administrator to provide all requested information and documentation on the well project.
- 4) According to Chad Emmel, the engineer on the TDA CDV23-0012 project, we should be going out for bids on the S. Burton Railroad St. (Knittel) Lift station in early November and awarding that project to a contractor on the December agenda.

# System Totals Report

## City of Burton

Water Pumped This Month	1,760,000 Gallons
Water Sold This Month	1,243,100 Gallons
Water Used for Fire and Flushing Line	400,000 Gallons
Water Loss	116,900 Gallons
Water Loss (%)	6.64 %

	Amount (\$)	# Of Accounts
Total Water	11,030.29	213
Total Sewage	8,408.74	183
Total GARBAGE	2,621.00	182
Total Late Charge	155.26	16
Total Adjustments	176.60	1
Total Other Charge	-60.00	2
<b>Total Current Charges</b>	<b>22,331.89</b>	<b>223</b>

Amount Past Due 1-30 Days	1,896.19	22
Amount Past Due 31-60 Days	1,239.14	15
Amount Past Due Over 60 Days	4,084.78	15
Amount Of Overpayments/Prepayments	(2,188.93)	42
<b>Total Receivables</b>	<b>27,363.07</b>	<b>229</b>

Total Receipts On Account	23,292.22	207
Net Change in Deposits	32.20	2
Amount of All Deposits	29,523.15	232
Amount of All Deposit 2	100.00	2
Turned Off Accounts (Amount Owed)	1,624.46	63
Collection Accounts (Amount Owed)	941.70	22
Number Of Unread (Turned On) Meters		12
Average Usage For Active Meters	5,452	228
Average Water Charge For Active Meters	51.79	213

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		5	528,600		42.52	6.09
40,001-50,000		0	0		0.00	0.00
30,001-40,000		0	0		0.00	0.00
20,001-30,000		1	24,100		1.94	1.03
10,001-20,000		11	149,730		12.04	7.31
8,001-10,000		12	106,450		8.56	6.54
6,001-8,000		15	103,840		8.35	8.03
4,001-6,000		26	129,200		10.39	12.75
2,001-4,000		46	133,160		10.71	19.64
1-2,000		79	68,020		5.47	29.55
Zero Usage		33	0		0.00	9.06
<b>Total Meters</b>		<b>228</b>	<b>1,243,100</b>		<b>100.00</b>	<b>100.00</b>

## October utility report- 2025

1. No trash complaints
2. Water loss is at %6.64
3. Lead & Copper report was accepted by TCEQ
4. Met with A&M students last Monday- meeting went well and they are excited to be working with the city
5. Water leak on Main St which initiated a boil water notice to around 30ish residents; reminder: if you do not receive a notice, you are not apart of the line that is affected.
6. 2780 & 1697 line is temporarily fixed for 1 resident to have water until mid-November.
7. Josh and I filled several pot holes around town- had a resident request S. Railroads pot holes to be filled and will be doing that soon.
8. Dustin will be working on a water leak on Main St across from the high school.
9. FYI- The city was asked about the water well situation and wanted to verify that we could not provide more connections for tracts that could become available at 1697 & 390.

My understanding is that the City is drilling a second water well and that should be completed by latest end of year. You are not saying that you will not supply water to those tracts, you just can't do it right now until 2<sup>nd</sup> well is completed?



CITY OF BURTON NEW WATER WELL 5 @ EX. CITY HALL WATER PLANT  
 GLO CDBG MIT MOD Contract No. 24-065-042-E534  
 BEFCO JOB NO. 20-7781

Item No.	Est. Qty.	Units	Description in Words	C. Miller Drilling, Inc. Unit Price	Total Price
<b>BASE BID - 12" x 6" WATER WELL (PERMANENT FINISHED WELL)</b>					
1	LUMP SUM		PILOT HOLE AND DEVELOPED WATER WELL		\$792,377.00
2	LUMP SUM		ELECTRIC LOG AND GAMMA RAY LOG OF PERMANENT WELL		\$20,000.00
3	LUMP SUM		DEEP WELL SUBMERSIBLE PUMP AND 40 HP MOTOR		\$45,000.00
4	LUMP SUM		MASTER METER ABOVEGROUND PIPING AT WATER WELL 5 WELL HEAD		\$55,000.00
5	LUMP SUM		4" YARD PIPING		\$45,000.00
6	LUMP SUM		CHLORINATION SYSTEM		\$25,000.00
7	LUMP SUM		BLENDED PHOSPHATE SYSTEM		\$20,000.00
8	LUMP SUM		ELECTRICAL & CONTROL WORK ASSOCIATED WITH NEW WATER WELL 5		\$199,700.00
9	LUMP SUM		TRENCH SAFETY FOR ALL UNDERGROUND EXCAVATIONS		\$5,000.00
<b>TOTAL FOR BASE BID (Item Nos. 1-9)/ORIGINAL CONSTRUCTION CONTRACT AMOUNT</b>					<b>\$1,207,077.00</b>

<b>CHANGE ORDER 1 - ADDITIVE OR DEDUCTIVE ALTERNATE BID ITEMS FOR NEW WATER WELL 5 - PREVIOUSLY APPROVED BY CITY</b>					
AA10	3	VF	ADD OR DEDUCT FOR 12-INCH CASING (CEMENTED)	\$100.00	\$300.00
AA11	0	VF	ADD OR DEDUCT FOR 6-INCH CARBON STEEL BLANK LINER	\$75.00	\$0.00
AA12	57	VF	ADD OR DEDUCT FOR 6-INCH CARBON STEEL PIPE-BASED SS SCREEN	\$570.00	\$32,490.00
1	LUMP SUM		DEDUCT FOR C. MILLER'S METHOD FOR GRAVEL PLACEMENT		(\$12,790.00)
8	LUMP SUM		USING NEMA 3R ELECTRICAL ENCLOSURES IN LIEU OF NEMA 12		(\$2,500.00)
8	LUMP SUM		ELECTRICAL LAYOUT COSTS SAVINGS, SAND BACKFILL FOR ELECTRICAL CONDUITS IN LIEU OF CONCRETE AND USING GALVANIZED FASTENERS IN LIEU OF SS		(\$18,500.00)
<b>TOTAL DEDUCTIONS</b>					<b>(\$1,000.00)</b>

<b>CHANGE ORDER 2 - ADDITIVE OR DEDUCTIVE ALTERNATE BID ITEMS FOR NEW WATER WELL 5 FOR MORE GPM</b>					
AA13	61	VF	ADD OR DEDUCT FOR 4-INCH PUMP COLUMN HOT-DIPPED GALVANIZED PIPE	\$75.00	\$4,575.00
<b>TOTAL ADDITIONS</b>					<b>\$4,575.00</b>

CONTRACT TOTAL AFTER CHANGE ORDERS \$1,210,652.00

PROPOSED CONSTRUCTION CONTRACT	\$1,210,652
GRANT ADMINISTRATION (LANGFORD)	\$47,504
ENGINEERING (BEFCO)	\$71,256
BOND ISSUANCE COSTS	\$25,250
PROJECT TOTAL	\$1,354,662
GLO Water Well 5 Grant	\$593,800
Certificates of Obligation thru Citizen's Bank	\$675,000
Extra City Funds Required Above Grant/COs	\$85,862
<b>\$780,862 TOTAL FUNDS NEEDED ABOVE GLO GRANT</b>	

Extra Cemented Casing, Liner and Screens to achieve production similar to Existing Water Well 4

NOTE: C. Miller has successfully used this method on 150 of their municipal wells.  
 Cost Savings measures proposed to save money without compromising project integrity

Extra 4" Discharge Piping to allow pump to be lowered 61' than original design to achieve increase in flowrate from 250 to 280 GPM in order to serve 50 additional connections

TABLE 1 - Existing Water System Capacity Table - June 2024					
	Existing System	TCEQ Ch. 290 Min. Capacity Requirements	Percent Capacity	Total Connection Capacity	Future Connection Capacity
Number of EXISTING TCEQ-Defined Meters	273	273			
Well Capacity (GPM)	250	164	66%	417	144
Booster Pump Capacity (GPM)	600	546	91%	300	27
Pressure Tank Capacity (Gallons)	0	N/A			
Storage Capacity (Gallons)	94,000	54,600	58%	470	197
Elevated Storage Capacity (Gallons)	50,000	27,300	55%	500	227
Emergency Power	Propane Generator with 1,000-Gallon Tank/ATS at City Hall Water Plant				

**NOTE:** Booster Pump Capacity is based on 2 GPM/meter and Elevated Storage Tank is based on 100 GPM/connection. Storage Capacity is based on 44,000-Gallon GST next to City Hall and 50,000-Gallon EST on Washington St.

**NOTE:** Angela Harrington, City Secretary, provided 243 meter count by e-mail on 6/6/24. One of those meters serves 6 apartments. Mayor reported 25 inactive additional meters taps that they found in 2024 that were not in the City's water accounting system. Dustin Lozano, City's contract operator provide well, pumps and tank capacities by text to Bradley's phone in early March 2023. City Staff confirmed 44,000-Gallon GST and reported elevated storage tank capacity of 50,000 Gallons on 9/4/24.

TABLE 1A - Proposed Water System Capacity Table - New Water Well 5 only at City Hall WP (250 GPM) - Sept 2024					
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1	LUMP SUM		DEDUCT FOR C. MILLER'S METHOD FOR GRAVEL PLACEMENT		(\$12,790.00)
8	LUMP SUM		USING NEMA 3R ELECTRICAL ENCLOSURES IN LIEU OF NEMA 12		(\$2,500.00)
8	LUMP SUM		ELECTRICAL LAYOUT COSTS SAVINGS, SAND BACKFILL FOR ELECTRICAL CONDUITS IN LIEU OF CONCRETE AND USING GALVANIZED FASTENERS IN LIEU OF SS		(\$18,500.00)
<b>TOTAL DEDUCTIONS</b>					<b>(\$1,000.00)</b>

<b>CHANGE ORDER 2 - ADDITIVE OR DEDUCTIVE ALTERNATE BID ITEMS FOR NEW WATER WELL 5 FOR MORE GPM</b>					
AA13	61	VF	ADD OR DEDUCT FOR 4-INCH PUMP COLUMN HOT-DIPPED GALVANIZED PIPE	\$75.00	\$4,575.00
<b>TOTAL ADDITIONS</b>					<b>\$4,575.00</b>

CONTRACT TOTAL AFTER CHANGE ORDERS \$1,210,652.00

PROPOSED CONSTRUCTION CONTRACT	\$1,210,652
GRANT ADMINISTRATION (LANGFORD)	\$47,504
ENGINEERING (BEFCO)	\$71,256
BOND ISSUANCE COSTS	\$25,250
<b>PROJECT TOTAL</b>	<b>\$1,354,662</b>
GLO Water Well 5 Grant	\$593,800
Certification of Obligation thru Citizen's Bank	\$675,000
Extra City Funds Required Above Grant/COs	\$85,862
<b>\$760,862 TOTAL FUNDS NEEDED ABOVE GLO GRANT</b>	

Extra Cemented Casing, Liner and Screens to achieve production similar to Existing Water Well 4

NOTE: C. Miller has successfully used this method on 150 of their municipal wells.  
Cost Savings measures proposed to save money without compromising project integrity

Extra 4" Discharge Piping to allow pump to be lowered 61' than original design to achieve increase in flowrate from 250 to 280 GPM in order to serve 50 additional connections

TABLE 1 - Existing Water System Capacity Table - June 2024					
	Existing System	TCEQ Ch. 290 Min. Capacity Requirements	Percent Capacity	Total Connection Capacity	Future Connection Capacity
Number of EXISTING TCEQ-Defined Meters	273	273			
Well Capacity (GPM)	250	164	66%	417	144
Booster Pump Capacity (GPM)	600	546	91%	300	27
Pressure Tank Capacity (Gallons)	0	N/A			
Storage Capacity (Gallons)	94,000	54,600	58%	470	197
Elevated Storage Capacity (Gallons)	50,000	27,300	55%	500	227
Emergency Power	Propane Generator with 1,000-Gallon Tank/ATS at City Hall Water Plant				

**NOTE:** Booster Pump Capacity is based on 2 GPM/meter and Elevated Storage Tank is based on 100 GPM/connection. Storage Capacity is based on 44,000-Gallon GST next to City Hall and 50,000-Gallon EST on Washington St.

**NOTE:** Angela Harrington, City Secretary, provided 243 meter count by e-mail on 6/6/24. One of those meters serves 6 apartments. Mayor reported 25 inactive additional meters tops that they found in 2024 that were not in the City's water accounting system. Dustin Lozano, City's contract operator provide well, pumps and tank capacities by text to Bradley's phone in early March 2023. City Staff confirmed 44,000-Gallon GST and reported elevated storage tank capacity of 50,000 Gallons on 9/4/24.

TABLE 1A - Proposed Water System Capacity Table - New Water Well 5 only at City Hall WP (250 GPM) - Sept 2024					
	Existing System	TCEQ Ch. 290 Min. Capacity Requirements	Percent Capacity	Total Connection Capacity	Future Connection Capacity
Number of EXISTING TCEQ-Defined Meters	273	273			
Well Capacity (GPM)	500	164	33%	833	560
Booster Pump Capacity (GPM)	600	546	91%	300	27
Pressure Tank Capacity (Gallons)	0	N/A			
Storage Capacity (Gallons)	94,000	54,600	58%	470	197
Elevated Storage Capacity (Gallons)	50,000	27,300	55%	500	227
Emergency Power	Propane Generator with 1,000-Gallon Tank/ATS at City Hall Water Plant				

**NOTE:** Booster Pump Capacity is based on 2 GPM/meter and Elevated Storage Tank is based on 100 GPM/connection. Storage Capacity is based on 44,000-Gallon GST next to City Hall and 50,000-Gallon EST on Washington St. Water Well Capacity is based on ex. 250 GPM Water Well 4 and proposed Water Well 5 of same capacity.

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TABLE 1A - Proposed Water System Capacity Table - New Water Well 5 only at City Hall WP (250 GPM) - Sept 2025					
	Existing System	TCEQ Ch. 290 Min. Capacity Requirements	Percent Capacity	Total Connection Capacity	Future Connection Capacity
Number of EXISTING TCEQ-Defined Meters	273	273			
Well Capacity (GPM)	500	164	31%	883	610
Booster Pump Capacity (GPM)	600	546	91%	300	27
Pressure Tank Capacity (Gallons)	0	N/A			
Storage Capacity (Gallons)	94,000	54,600	58%	470	197
Elevated Storage Capacity (Gallons)	50,000	27,300	55%	500	227
Emergency Power	Propane Generator with 1,000-Gallon Tank/ATS at City Hall Water Plant				

**NOTE:** Booster Pump Capacity is based on 2 GPM/meter and Elevated Storage Tank is based on 100 GPM/connection. Storage Capacity is based on 44,000-Gallon GST next to City Hall and 50,000-Gallon EST on Washington St. Water Well Capacity is based on ex. 250 GPM Water Well 4 and proposed Water Well 5 of 280 GPM capacity.



STATE OF TEXAS

Resolution No.

20251014R2

CITY OF BURTON

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF BURTON, TEXAS,  
AUTHORIZING THE COMMITMENT OF ADDITIONAL LOCAL FUNDS FOR THE  
GLO CDBG-MIT GRANT PROGRAM, CONTRACT # 24-065-042-E534**

**WHEREAS**, the City of Burton (the "City") entered into a contract with the Texas General Land Office (GLO) for funding under the 2020 Community Development Block Grant – Mitigation, Method of Distribution (CDBG-MIT MOD) Program, and;

**WHEREAS**, the project funded under this contract is vital to improving water improvements infrastructure throughout the City (Water Well #5) to improve and enhance community resilience, and;

**WHEREAS**, the project budget requires the commitment of additional local funds to meet the total project costs due to unforeseen expenses and budget adjustments

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURTON, TEXAS, AS FOLLOWS:**

**SECTION 1:** The City Council of Burton, Texas hereby authorizes the commitment of additional local funds in an amount not to exceed \$86,500 to support the completion of the project under Contract #24-065-042-E534 with the Texas General Land Office.

**SECTION 2:** This resolution is effective on the date of its passing.

**PASSED AND APPROVED THIS 14<sup>th</sup> DAY OF October 2025.**

  
\_\_\_\_\_  
Karen Buck, Mayor

ATTEST:

  
  
\_\_\_\_\_  
Angela Harrington, City Secretary



12:03 PM

10/08/25

Accrual Basis

## City of Burton, Texas

## Profit &amp; Loss Budget Overview

April 2025 through March 2026

	Apr - Jun 25	Jul - Sep 25	Oct - Dec 25	Jan - Mar 26	TOTAL
Ordinary Income/Expense					
Income					
Franchise Tax Income	97.42	95.55	101.46	12,149.24	12,443.67
Interest Income	535.19	591.98	517.20	1,037.43	2,681.80
Mixed Beverage Taxes	595.70	967.70	668.15	1,066.48	3,298.03
Other Income	4,502.81	3,328.00	4,112.55	5,054.70	16,998.06
Property Tax Revenue (M&O)	1,997.81	484.05	14,226.60	7,244.88	23,953.34
Sales Tax Income	62,034.22	29,246.29	35,184.62	65,697.87	192,163.00
Total Income	69,763.15	34,713.57	54,810.58	92,250.60	251,537.90
Gross Profit	69,763.15	34,713.57	54,810.58	92,250.60	251,537.90
Expense					
Engineering		160.00			160.00
Employee Health Reimburse...	207.00	87.81	450.00	450.00	1,194.81
Washington County Sherriff D...	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00
Accounting & Auditing			12,500.00		12,500.00
Advertising & Public Notice	1,035.00	1,046.38	155.00	774.62	3,011.00
Contract Labor		200.00		100.00	300.00
Copy Machine Lease	385.45	412.60	360.00	360.00	1,518.05
Dues & Subscriptions	1,219.32	620.88	301.25	1,767.50	3,908.95
Education		195.00	100.00		295.00
Election	3,960.03				3,960.03
Insurance & Workmans Comp	1,332.50	1,332.50	1,332.50	1,332.50	5,330.00
Legal & Professional Fees	2,808.00	8,313.46	3,040.00	4,000.00	18,161.46
Mayor & Council Expense		50.85			50.85
Miscellaneous & Unforeseen	100.00	41.90		1,500.00	1,641.90
Postage	146.00	78.00	73.00	94.40	391.40
Repair & Maintenance					

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10/08/25

Accrual Basis

City of Burton, Texas  
**Profit & Loss Budget Overview**  
 April 2025 through March 2026

	Apr - Jun 25	Jul - Sep 25	Oct - Dec 25	Jan - Mar 26	TOTAL
Weeren Park	225.00	190.00	225.00	225.00	865.00
Repair & Maintenance - Other	1,684.99	8,719.08	750.00	750.00	11,904.07
<b>Total Repair &amp; Maintenance</b>	<b>1,909.99</b>	<b>8,909.08</b>	<b>975.00</b>	<b>975.00</b>	<b>12,769.07</b>
Security Expense	105.00	105.00	105.00	105.00	420.00
Street Light Expense	1,551.03	1,551.03	1,551.03	1,551.03	6,204.12
Street Repair			40,000.00		40,000.00
Supplies - Office	157.11	226.47	194.17	207.98	785.73
Supplies - Operating & Other	81.61	198.26	1,168.47	1,228.38	2,676.72
Tax Collection Fees	1,007.16	561.66	561.66	561.66	2,692.14
Telephone & Communications	269.55	269.55	269.55	269.55	1,078.20
TMRS Contributions	12.00	12.00	12.00	12.00	48.00
Travel & Mileage	93.80		272.02	225.82	591.64
Utilities	479.15	619.37	587.01	535.52	2,221.05
Wages & Payroll Taxes	8,336.54	7,237.14	8,618.87	7,606.22	31,798.77
<b>Total Expense</b>	<b>28,946.24</b>	<b>35,978.94</b>	<b>76,376.53</b>	<b>27,407.18</b>	<b>168,708.89</b>
<b>Net Ordinary Income</b>	<b>40,816.91</b>	<b>-1,265.37</b>	<b>-21,565.95</b>	<b>64,843.42</b>	<b>82,829.01</b>
<b>Other Income/Expense</b>					
Other Income					
Debt Service Fund Revenues					
Property Tax Revenues (DSF)	7,278.05	1,305.06	76,211.46	38,476.93	123,271.50
Interest Income (DSF)	414.13	398.98	384.22	487.69	1,685.02
<b>Total Debt Service Fund Reven...</b>	<b>7,692.18</b>	<b>1,704.04</b>	<b>76,595.68</b>	<b>38,964.62</b>	<b>124,956.52</b>
<b>Total Other Income</b>	<b>7,692.18</b>	<b>1,704.04</b>	<b>76,595.68</b>	<b>38,964.62</b>	<b>124,956.52</b>
<b>Other Expense</b>					

12:03 PM

10/08/25

Accrual Basis

City of Burton, Texas

**Profit & Loss Budget Overview**

April 2025 through March 2026

	Apr - Jun 25	Jul - Sep 25	Oct - Dec 25	Jan - Mar 26	TOTAL Apr '25 - Ma...
Debt Service Expenditures					
Bond Payment		54,000.00		41,000.00	95,000.00
Interest on Bond Payment		15,734.86		14,694.00	30,428.86
Total Debt Service Expenditures		69,734.86		55,694.00	125,428.86
Total Other Expense		69,734.86		55,694.00	125,428.86
Net Other Income	7,692.18	-68,030.82	76,595.68	-16,729.38	-472.34
Net Income	<u>48,509.09</u>	<u>-69,296.19</u>	<u>55,029.73</u>	<u>48,114.04</u>	<u>82,356.67</u>

1:17 PM

10/08/25

Accrual Basis

CITY OF BURTON WATER & SEWER  
**Profit & Loss Budget Overview**  
 April 2025 through March 2026

Ordinary Income/Expense	Apr - Jun 25	Jul - Sep 25	Oct - Dec 25	Jan - Mar 26	TOTAL Apr '25 - Mar 26
Income					
DEPOSIT FOR WATER & SEWER	450.00	150.00	610.00	150.00	1,360.00
GARBAGE REVENUES	7,858.40	9,662.55	8,487.00	8,487.00	34,494.95
WATER & SEWER REVENUES	55,548.12	57,380.82	55,057.12	57,314.64	225,300.70
Total Income	63,856.52	67,193.37	64,154.12	65,951.64	261,155.65
Gross Profit	63,856.52	67,193.37	64,154.12	65,951.64	261,155.65
Expense					
CONTRACT LABOR	13,350.00	13,350.00	13,350.00	13,350.00	53,400.00
DUES & SUBSCRIPTIONS		365.00		1,175.00	1,540.00
FEES & PERMITS			1,803.70		1,803.70
GARBAGE & COLLECTION COST	7,503.00	7,503.00	7,503.00	7,503.00	30,012.00
INSURANCE & PROPERTY LIABILITY	1,361.75	1,361.75	1,488.75	1,488.75	5,701.00
LAB TESTING FEES	1,949.00	1,955.00	1,604.00	1,711.67	7,219.67
LEGAL & PROFESSIONAL FEES	14.30	6.00	12.60	12.60	45.50
POSTAGE	370.00	350.06	443.00	380.00	1,543.06
REPAIR & MAINTENANCE	20,852.63	20,892.50	21,732.63	20,583.42	84,061.18
SUPPLIES - OFFICE	27.53	118.41	180.26	32.35	358.55
SUPPLIES - OPERATING & OTHER	4,824.44	11,455.98	4,013.25	4,334.44	24,628.11
Telephone	144.66	144.66	144.66	144.66	578.64
UTILITIES EXPENSE	3,084.01	4,929.77	5,482.37	5,088.06	18,584.21
WAGES & PAYROLL TAXES	6,039.36	5,688.98	6,079.06	5,321.93	23,129.33
WATER&SEWER DEPOSIT REFUND	218.92	352.08	319.84	339.84	1,230.68
Total Expense	59,739.60	68,473.19	64,157.12	61,465.72	253,835.63
Net Ordinary Income	4,116.92	-1,279.82	-3.00	4,485.92	7,320.02
Net Income	4,116.92	-1,279.82	-3.00	4,485.92	7,320.02

**RESOLUTION NUMBER  
20251014R**

**A RESOLUTION PROVIDING FOR NOMINATIONS FOR THE  
ELECTION OF BOARD OF DIRECTORS FOR THE WASHINGTON  
COUNTY APPRAISAL DISTRICT**

**WHEREAS**, the Washington County Appraisal District requests nominations for the Washington County Board election; and


**WHEREAS**, the City Council recognizes that one to five nominations may be given by the City of Burton; and

**NOW THEREFORE BE IT RESOLVED**, that the City of Burton City Council at City Council Meeting held on October 14, 2025, did hereby nominate one candidate to be elected to serve on the Washington County Board of the Washington County Appraisal District, as follows:

**Washington County Board Nominee**

Halee Stark Kalkhake

ATTEST:

  
Angela Harrington  
Angela Harrington, City Secretary

Karen Buck  
Karen Buck, Mayor



**ORDINANCE NO. 20251014A**

**An ordinance by the City of Burton, Texas, authorizing and directing the Mayor of Burton to convey a portion of the abandoned Trinity Street Right-of-Way to under the Provisions of section 253.001 of the Local Government Code of the State of Texas;**

**Whereas**, under the provision of Article 105 of The Revised Civil Statutes of the State of Texas, the streets as described in the attached documentation, all in the City of Burton, was undeveloped, vacated, abandoned and closed as a public right of way effective the 14th day of October, 2025; and

**Whereas**, Howard M. Reiner, Independent Administrator of the Estate of Angel F. Jimenez, Deceased, and Ursula K. Jimenez, Deceased and owns all of the property abutting the tract described in the attached document, the City gives release of the property to Howard Reiner, Independent Administrator of the Estate of Angel F. Jimenez and Independent Administrator of the Estate of Ursula K. Jimenez, property owner on sides of described street; and


**Whereas**, the City Council of Burton approved the closing and conveyance of the street right-of-way as described in attached document; and

**Whereas**, The City of Burton, Texas shall retain all utility easements.

**Now therefore, be it ordered by the City Council of Burton, Texas:**

THE MAYOR OF THE CITY OF BURTON, TEXAS IS ORDERED AND DIRECTED, UNDER THE PROVISIONS OF SECTION 253.001 OF THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS, TO CONVEY TO HOWARD REINER, INDEPENDENT ADMINISTRATOR OF THE ESTATE OF URSULA K. JIMENEZ TITLE TO THAT REAL PROPERTY DESIGNATED IN ATTACHED DOCUMENT, BEING THE SAME REAL ESTATE THAT WAS VACATED AND ABANDONED AS CLOSED AS A PORTION OF A PUBLIC WAY BY ORDINANCE 20251014A OF THE COUNCIL ENACTED ON THE 14th DAY OF OCTOBER, 2025. THE CONSIDERATION FOR THE CONVEYANCE SHALL BE THE SUM OF \$10.00 DOLLARS WHICH IS DEEMED A REASONABLE AMOUNT FOR THE REAL ESTATE BY THE CITY OF BURTON, TEXAS.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURTON, TEXAS:**

  
\_\_\_\_\_  
Mayor, City of Burton, Texas

ATTESTED:

  
\_\_\_\_\_  
City Secretary

# EXHIBIT "A"

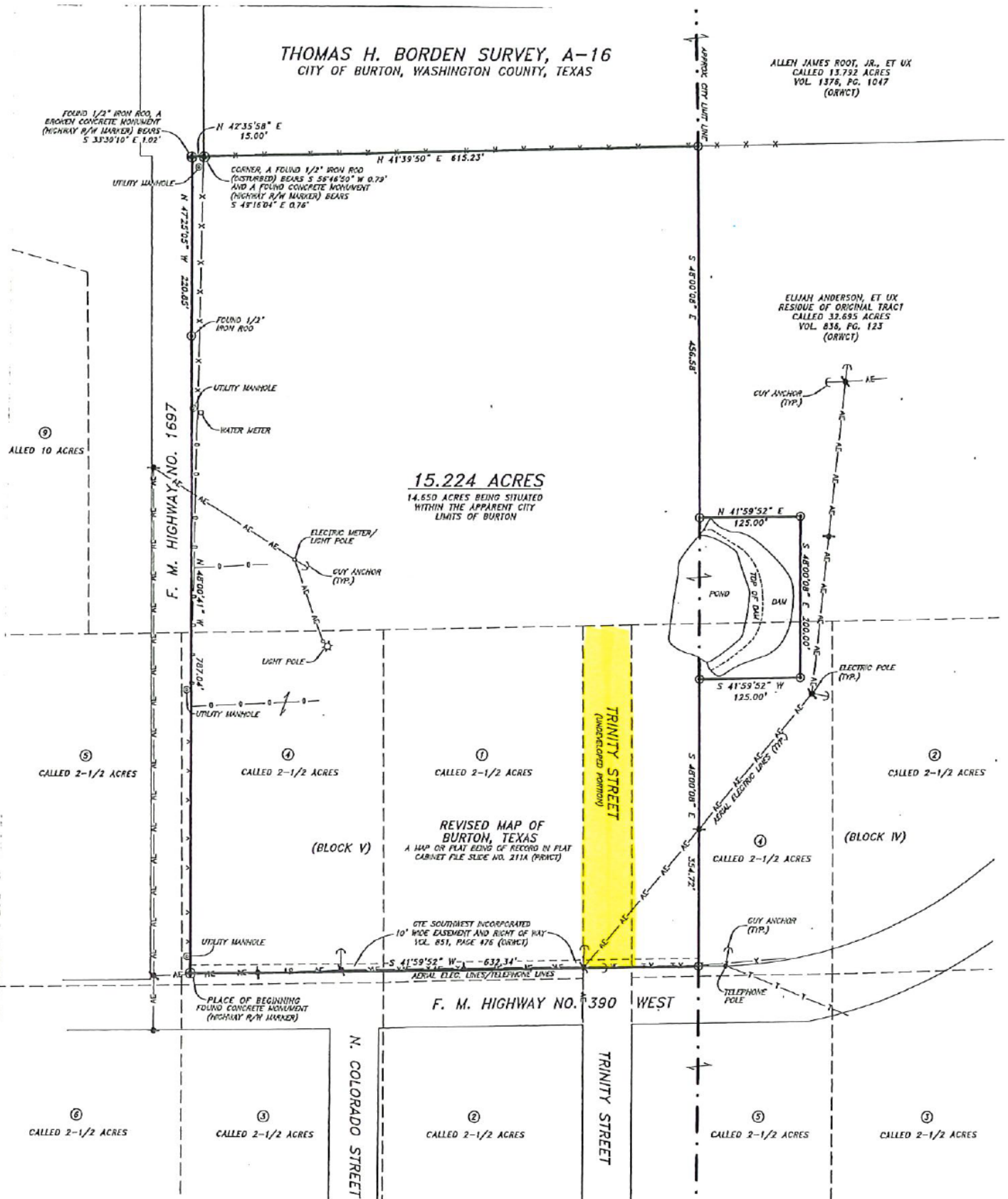
## THOMAS H. BORDEN SURVEY, A-16 CITY OF BURTON, WASHINGTON COUNTY, TEXAS

ALLEN JAMES ROOT, JR., ET UX  
CALLED 13.792 ACRES  
VOL. 1378, PG. 1047  
(CORRECT)

ELIJAH ANDERSON, ET UX  
RESIDUE OF ORIGINAL TRACT  
CALLED 32.695 ACRES  
VOL. 836, PG. 123  
(CORRECT)

**15.224 ACRES**

14.650 ACRES BEING SITUATED  
WITHIN THE APPARENT CITY  
LIMITS OF BURTON



**ORDINANCE NO. 20251014B**

**An ordinance by the City of Burton, Texas, authorizing and directing the Mayor of Burton to convey a portion of the abandoned Indian Creek Easement to Lisveth Galvan under the Provisions of section 253.001 of the Local Government Code of the State of Texas;**

**Whereas**, under the provision of Article 105 of The Revised Civil Statutes of the State of Texas, the streets as described in the attached documentation, all in the City of Burton, was undeveloped, vacated, abandoned and closed as a public easement effective the 14th day of October, 2025; and

**Whereas**, Lisveth Galvan owns all of the property north and east abutting the tract described in the attached documents, the City gives release of the property to Lisveth Galvan, property owner on the north and east sides of the abandoned easement; and

**Whereas**, the City Council of Burton approved the closing and conveyance of the easement as described in attached documents; and

**Whereas**, The City of Burton, Texas shall retain all utility easements.

**Now therefore, be it ordered by the City Council of Burton, Texas:**

THE MAYOR OF THE CITY OF BURTON, TEXAS IS ORDERED AND DIRECTED, UNDER THE PROVISIONS OF SECTION 253.001 OF THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS, TO CONVEY TO LISVETH GALVAN TITLE TO THAT REAL PROPERTY DESIGNATED IN ATTACHED DOCUMENTS, BEING THE SAME REAL ESTATE THAT WAS VACATED AND ABANDONED AS CLOSED AS A PORTION OF A PUBLIC EASEMENT BY ORDINANCE 20251014B OF THE COUNCIL ENACTED ON THE 14th DAY OF OCTOBER, 2025. THE CONSIDERATION FOR THE CONVEYANCE SHALL BE THE SUM OF \$10.00 DOLLARS WHICH IS DEEMED A REASONABLE AMOUNT FOR THE REAL ESTATE BY THE CITY OF BURTON, TEXAS.

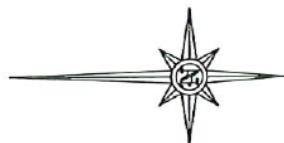
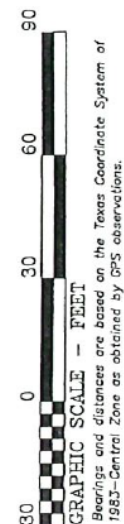
**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURTON, TEXAS:**

\_\_\_\_\_  
Mayor, City of Burton, Texas

ATTESTED:

\_\_\_\_\_  
City Secretary





**THOMAS H. BORDEN  
SURVEY, A-16**  
CITY OF BURTON  
WASHINGTON COUNTY, TEXAS

**SURVEY PLAT OF**

0.409 ACRE OF LAND LYING AND BEING SITUATED IN THE CITY OF BURTON, WASHINGTON COUNTY, TEXAS IN THE THOMAS H. BORDEN SURVEY, A-16, BEING A PORTION OF LAND SHOWN ON THE REVISED MAP OF BURTON RECORDED IN VOLUME 7, PAGE 227, DEED RECORDS OF WASHINGTON COUNTY, TEXAS, BEING BOUNDED ON THE NORTHWEST BY E. M. HIGHWAY 390 (WASHINGTON STREET) AND ON THE NORTH EAST BY A CALLED 0.58 ACRE TRACT DESCRIBED IN A DEED TO CERNAM, LLC DATED MARCH 26, 2021, RECORDED IN VOLUME 1769, PAGE 596, OFFICIAL RECORDS OF WASHINGTON COUNTY, TEXAS.

**0.409 ACRE**

**CURVE TABLE**

Curve	Radius	Central Angle	Length	Chord	Chord Bearing
C1	2824.30'	00°46'19"	38.06'	38.06'	N36°28'05"E

**NOTES:**

- Reference is hereby made to a separate description of the subject tract.
- Iron rods set are fitted with plastic cap stamped Lampe Surveying.
- Surveyor did not abstract the property. This survey was performed without the benefit of a title report or abstract of title and is subject to conditions, additions or deletions that a current title report or abstract may disclose.

I, Donald W. Lampe, Registered Professional Land Surveyor No. 1732 of the State of Texas, do hereby certify that this plat accurately represents the results of an on the ground survey made under my direction.

Dated this 4th day of September, 2025.

Donald W. Lampe  
R.P.L.S. No. 1732  
Lampe Surveying, Inc



**LAMPE SURVEYING, INC**  
PROFESSIONAL LAND SURVEYORS

1408 WEST MAIN STREET  
BIRMINGHAM, TEXAS 77434  
P.O. BOX 2037  
BIRMINGHAM, TEXAS 77434  
TEL: 281.333.7777  
FAX: 281.333.7778  
TOLL FREE: 1.800.455.5100

W.O. 4265 426551000 426551000 CITY OF BURTON, TEXAS

JTF ENTERPRISES, LLC  
CALLED 1.48 ACRES  
1501/015

CERNAM, LLC  
CALLED 0.58 ACRE  
1769/596

INDIAN CREEK

CITY OF BURTON, TEXAS

INDIAN CREEK

E. POLE  
1/2" IRON ROD

E. POLE  
1/2" IRON ROD

FOUND 1/2" IRON ROD

E. POLE

FOUND 1/2" IRON ROD  
WITH 4052" CAP

SET 1/2" IRON ROD

E. POLE

CONCRETE

CHISELED HOLE  
IN CONCRETE

BUILDING

BUILDING

FOUND 1/2" IRON ROD  
WITH 4052" CAP

SET 1/2" IRON ROD

550°21'27"E 150.00'

550°21'27"E 100.00'

550°21'27"E 100.00'

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