

CITY OF BURTON

COUNCIL MEETING MINUTES

A Regular Meeting of the Burton City Council at 5:30 p.m. was held on
WEDNESDAY, NOVEMBER 12, 2025, in the Burton City Hall
at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor Karen Buck
Councilmember Paul McLaughlin
Councilmember Tommie Gilmon

Councilmember Macey Tidwell
Councilmember Jeff Eckhardt

Members Absent: Councilmember Nathan Kalkhake

Others Present: City Secretary Angela Harrington & Utility Manager Rachel Belvin

Citizens Present: David Zajicek (Burton Bulletin), Joshua Blaschke (KWHI), Susie Tommaney, Cathleen Leclere, Joe Babb, and Chad Emmel of BEFCO Engineering.

Mayor Karen Buck called the meeting to order at 5:30 pm. A quorum was established and all in attendance were led in the Pledge of Allegiance.

Citizen Comments:

Susie Tommaney told Council that she appreciates all that they do and made comments regarding Discussion Item #1. She encouraged Council to be mindful in the enforcement of the ordinance being discussed and to be conscious of the possibility of rendering a couple of residents homeless.

Joe Babb spoke on the same item as Ms. Tommaney. He lives in a rent house behind the White Horse Tavern and has dealt with a lack of parking for that establishment. He explained to Council the reasoning behind parking his box trailer in front of the house which is to deter customers of the tavern from parking in his front yard and littering the yard with beer bottles and cans.

CONSENT AGENDA

- (1) **Minutes of the October 14, 2025 Regular Meeting**
- (2) **Financial Reports-Revenue & Expenditures**
- (3) **Mayor's Report – Attached.**
- (4) **City Secretary's Report – Attached.**
- (5) **Utility Report – Attached. Contractor Dustin Lozano was unable to attend.**

A motion was made by Councilmember McLaughlin and seconded by Councilmember Gilmon to **ACCEPT** the consent agenda.

FOR: Eckhardt, Tidwell
AGAINST: None

THE MOTION PASSED

UPDATES:

1. GLO Contract #24-065-042-E534 – Water Well #5 – In the monthly meeting on November 4th that includes Bradley Loehr (BEFCO), Jackie Foxell (LCMS), Ahide Gutierrez (GLO), the Mayor and the City Secretary, it was reported by engineering that the schedule for when the new well will be operating

has been moved to mid-December. There will be a delay in when the city can start using the well due to TCEQ requiring additional water tests.

2. 2023-2024 TDA CDBG Knittel Lift Station Rehab – BEFCO Engineer Chad Emmel was in attendance at the meeting and walked council through the Contractor Bid process. He explained that the bids will have a few parts. The base bid will be on just what is required to do the job. Contractors will also bid on **possible** upgrades that would be able to increase the number of connections that the lift station can service. Upgrades will only be made when TDA funds allow it and when Council approves them. The bid notices have been published in the Banner Press and bids will be opened on Nov. 21. There will be an item on the December agenda for Council to approve hiring the Contractor. The bid with the lowest price from a “responsible” contractor will be recommended.

3. Texas Target Communities – On October 27, 2025, Dustin Lozano (Utility Contractor), Utility Manager Rachel Belvin and Mayor Karen Buck met with the Texas A&M engineering student team of four (4) that are completing a wastewater project for Burton. Dustin took them to all the lift stations, the WWTP, and other applicable wastewater sites and provided them with information. They will be visiting Burton regularly in the next few months.

DISCUSSION, CONSIDERATION AND/OR ACTION TO APPROVE, ACCEPT, DENY, REMOVE OR TABLE ON:

1. A Proclamation for Small Business Saturday, November 29, 2025

Mayor Buck read the Proclamation to Council. A motion was made by Councilmember McLaughlin and seconded by Councilmember Eckhardt to **APPROVE** the Proclamation.

FOR: Gilmon, Tidwell

AGAINST: None

THE MOTION PASSED

2. Resolution 20251112RA Providing for Votes Allocated (Eight (8)) for the Election of the Board of Directors for the Washington County Appraisal District

The Mayor reminded Council that last month they nominated Halee Stark Kalkhake to be on the WCAD Board. The City Secretary also reminded them that two (2) of the possible board members are from the Burton area. A motion was made by Councilmember Eckhardt and seconded by Councilmember McLaughlin to divide the city’s eight (8) votes equally between Leslie Boehnemann Jr. and Halee Kalkhake and **APPROVE** the resolution.

FOR: Gilmon, Tidwell

AGAINST: None

THE MOTION PASSED

3. Resolution 20251112RB Adopting the Washington County Hazard Mitigation Plan

The Mayor explained that a County Hazard Mitigation Plan is made every 5 years. She explained a few important details of the recently adopted plan. A motion was made by Councilmember Gilmon and seconded by Councilmember Eckhardt to **APPROVE** the 2025 Washington County Hazard Mitigation Plan.

FOR: McLaughlin, Tidwell

AGAINST: None

THE MOTION PASSED

4. Ordinance 20251112 Providing for Specific Exemptions to Permitting Fees as Described in the Occupational Licenses and Business Regulations Ordinance of 2001

The City Secretary reminded Council that this item was Tabled at the last meeting in order for her to create a different way to approach changing the permit fee requirements. She explained that the ordinance is old and needs to be replaced with a more applicable and up to date document. She asked Council to **REMOVE** this item from the agenda to allow her more time to research. A motion was made by

Councilmember Eckhardt and seconded by Councilmember Gilmon to **REMOVE** the item from the agenda.

FOR: McLaughlin, Tidwell
AGAINST: None

THE MOTION PASSED

5. On Paying a Third of the Costs of Four (4) more Plasticade Break-Away Barricades for Local Cotton Gin, Chamber of Commerce and City Events

Council was reminded that a few years ago the city had partnered with the Burton Chamber of Commerce and the Texas Cotton Gin to purchase barricades and that some of those barricades need to be replaced now. A motion was made by Councilmember Gilmon and seconded by Councilmember McLaughlin to **APPROVE** the purchase.

FOR: Eckhardt, Tidwell
AGAINST: None

THE MOTION PASSED

DISCUSSION ONLY:

1. Regarding Ordinance No. 20180910B Regulating the Parking of, Storage of, and Use of Recreational Vehicles, Utility Trailers, and Livestock Transport Trailers of Property Owners within the City of Burton

Councilmember Eckhardt explained to all what he had observed when speaking to the owner of the property where a travel trailer has been set up to live in. He said it appears to have a 4" septic/drain pipe running along the ground and appears to be provided with water via a water hose.

Copies of past meeting minutes that contained references to this ordinance were provided to Council in their packets. Mayor Buck pointed out that, though we may each have personal opinions regarding any situation or topic, at the table as an elected member of the City Council our decisions should be made for the greater good of the ALL residents.

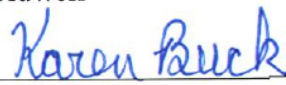
Discussion was terminated on this subject by agreeing that another letter should be sent to the residence where the travel trailer is being lived in giving the property owner 30 days to comply with the ordinance before the City Attorney is involved. It was also decided that Bridge Ministry would be contacted to see if they can provide any social assistance for the person living in the trailer.

2. Regarding an Agreement between the City of Burton and Burton Veterinary Clinic

Mayor Buck told Council that she had visited with Dr. Brandon Schulte at the Burton Veterinary Clinic regarding a partnership between his clinic and the city to provide affordable Spay, Neuter and immunizations for stray and feral animals within the city limits. A formal agreement will be brought to Council after the first of the year and a line item will be added to the 2026-2027 fiscal year budget to make it happen.


Council Meeting Adjourned at 6:47 pm.

FOR: Gilmon, Eckhardt, McLaughlin, Tidwell
AGAINST: None



Mayor Karen Buck

ATTEST:



City Secretary Angela Harrington

Mayor's Report – November 2025

I was out of office until October 14, since then, two weeks' work of activities during the month of October included –

- +Attended County Commissioners' Court Meetings on – October 14, October 28
- +Participated in the Board Meeting of the Brazos Valley Council of Governments' Community Action Program Board.
- +Attended the Burton Homecoming Parade
- +Met with Dr. Schulte of Burton Veterinary Clinic regarding Feral Cat Friday and a partnership with the city. (See discussion item on agenda)
- +Attended a training event sponsored by the Texas Rural Water Association in Bryan. Follow up conversation with attorney with TRWA regarding how to better protect the City of Burton water system since there is no Land Division Ordinance in place stating rules and policies regarding infrastructure development.
- +Printed, reviewed, and marked up the proposed Washington County Hazard Mitigation Plan; represented the City of Burton at the Commissioners' meeting when Plan was approved by the County.
- +Wrote monthly column for Banner Press, Burton Matters
- +Signed off on the closeout of the TDA CDV-21 grant to replace water lines in South Burton.
- +Updated the City of Burton page & elected official welcome page in the Washington County Chamber of Commerce magazine.
- +Met with the Texas A&M Team (Texas Target Community) as they, Dustin, Rachel and I walked the wastewater lines from FM 1697 & 390 to the wastewater treatment plant; lifted the sewer lids; students documented findings and set pins for mapping. Students will return for a full "tour" of the wastewater treatment plant with Dustin in November.
- +Met with Director Bryan Ruemke regarding how to help the city create Public Safety Action Plans for events here in town. While this has always been the

responsibility of the city, the Office of Emergency Management has created action plans on our behalf. The City of Burton needs to “step up” its involvement in making sure that events and activities have Public Safety Action Plans in place and that emergency services (Sheriff’s Dept, EMS, and Fire) have been notified of activities in town so that they can plan for them or plan a path around them.

+Economic Development Research for the City of Burton

- *Phone calls and emails with Teresa Rosales, Brenham|Washington County Economic & Community Development Director

- *Brief conversation with Judge Durrenberger regarding a ILA that the County has with the City of Brenham regarding economic development. Also, the county pays \$100,000 in this ILA for ED services.

- *Stopped by the City of Brenham offices to visit with Teresa in person regarding the City of Burton and economic development

- *Emailed Carolyn Miller and Atwood Kenjura regarding the possibility of the City of Burton entering into an ILA similar to the one had with the County.

- *Email from Teresa indicating that she could “make myself available to your community, similar to Chappell Hill, and endeavor to participate in events related to business activities, such as the Burton Chamber of Commerce.”

NOTE: Chappell Hill is not incorporated and falls under the ILA with Washington County. The City of Burton is incorporated and works under ILAs with other entities.

- *Email to Judge Durrenberger and his staff requesting a copy of the ILA.

- *Phone conversation with former County Commissioner Joy Fuchs regarding history behind the ILA. Learned that former Mayor Zajicek did not participate in those meetings or conversation.

- *In person visit with current County Commissioner Dustin Majewski regarding this ILA.

Secretary's Report

November 12, 2025

- 1) The Advertisement/Notice for Contractors to send in their bids on the TDA23 Grant Program (Lift Station) is to be published Nov. 6th & 13th. The opening of the bids will take place on Friday, Nov. 21. The winner of the bid will be on the December agenda for you to approve.
- 2) I attended a Cyber Security luncheon held by Citizens State Bank on Oct. 29 in Somerville.
- 3) I was approached by a few Burton residents and asked to look at creating a Heritage Tree Ordinance to protect the many large trees (Heritage Trees) in the area. These people are concerned that without any regulations trees that could be 100's of years old would be cut down to provide for a subdivision. I have been working on this for about 2 months and I'm hoping to put the ordinance in front of council in the near future.
- 4) The Subdivision Ordinance Committee has turned in all their suggestions. I have been working on that along with the Tree Ordinance. I have been legally advised that prior to putting it in front of council, fee schedules and code enforcement should be in place at the same time. So, that is where City Hall is on that.

NOVEMBER COUNCIL MEETING 2025

1. NO TRASH COMPLAINTS
2. WATER LOSS IS AT A 2.50%
3. HAD ANOTHER MEETING WITH THE A&M STUDENTS
4. A&M STUDENTS ALSO VISITED WITH DUSTIN THIS MORNING
5. ATTENDED A TRWA MEETING WITH KAREN
6. REMINDER THAT SEWER AVERAGES START THIS MONTH UNTIL JAN. WATCH YOUR WATER USAGE!
7. FILLED IN POT HOLES ON SOUTH RAILROAD STREET

System Totals Report

City of Burton

Water Pumped This Month	2,254,900 Gallons
Water Sold This Month	2,048,590 Gallons
Water Used for Fire and Flushing Line	150,000 Gallons
Water Loss	56,310 Gallons
Water Loss (%)	2.50 %

	Amount (\$)	# Of Accounts
Total Water	12,868.54	214
Total Sewage	8,472.05	185
Total GARBAGE	2,644.00	183
Total Adjustments	(396.00)	2
Total Other Charge	9.22	2
Total Current Charges	23,597.81	223
Amount Past Due 1-30 Days	2,752.48	27
Amount Past Due 31-60 Days	911.01	13
Amount Past Due Over 60 Days	3,735.99	14
Amount Of Overpayments/Prepayments	(1,765.26)	41
Total Receivables	29,232.03	231

Total Receipts On Account	21,728.85	195
Net Change in Deposits	-111.10	1
Amount of All Deposits	29,412.05	232
Amount of All Deposit 2	100.00	2
Turned Off Accounts (Amount Owed)	1,235.46	64
Collection Accounts (Amount Owed)	941.70	22
Number Of Unread (Turned On) Meters		9
Average Usage For Active Meters	8,868	231
Average Water Charge For Active Meters	60.13	214

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		5	925,200		45.16	9.69
40,001-50,000		1	48,000		2.34	1.49
30,001-40,000		2	62,800		3.07	2.14
20,001-30,000		7	160,030		7.81	5.11
10,001-20,000		26	335,540		16.38	15.61
8,001-10,000		9	81,120		3.96	4.63
6,001-8,000		15	104,940		5.12	6.90
4,001-6,000		32	158,260		7.73	13.31
2,001-4,000		39	115,230		5.62	13.46
1-2,000		66	57,470		2.81	21.44
Zero Usage		29	0		0.00	6.22
Total Meters		231	2,048,590		100.00	100.00

Proclamation for Small Business Saturday

Whereas, the City of Burton celebrates our local small businesses and the contribution they make to our local economy and community; and

Whereas, Small Business Saturday® is a day founded by American Express to help bring more business to small businesses everywhere; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday; and

Whereas, the City of Burton, supports our local businesses that create jobs, boost our local economy, and preserve our community; and

Whereas, the American entrepreneurial spirit is a defining quality of our Nation which time and again has lifted us to new heights and carried us through our greatest challenges. Small businesses are not only the engines of our economic progress – they are the heart and soul of our communities. During National Small Business Week, we celebrate our Nation's small businesses – the pillars of their neighborhoods; and

NOW THEREFORE, BE IT RESOLVED that the Burton City Council joins these efforts and proclaims November 29, 2025 to be Small Business Saturday; and

BE IT FURTHER RESOLVED that the Burton City Council encourages members of our community to personally express appreciation to our City of Burton small businesses.

Adopted this 12th day of November, 2025.

SIGNED:

Karen Buck
Karen Buck, Mayor

RESOLUTION 20251112RA

A RESOLUTION OF THE CITY OF BURTON CASTING VOTES FOR ELECTION OF THE WASHINGTON COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

WHEREAS, the Washington County Tax Appraisal District is governed by a board of five directors, serving two-year terms beginning on January 1 of even-numbered years; and

WHEREAS, the governing boards of the participating taxing entities elect the directors under a system of cumulative voting; and


WHEREAS, the City of Burton may cast its total number of votes for one candidate or distribute them among candidates for any number of directorships;

NOW BE IT THEREFORE RESOLVED that the City Council of the City of Burton, as the governing body, does hereby cast its votes as shown for the following people as candidates for membership on the Board of Directors for Washington County Tax Appraisal District;

<u>Candidates</u>	<u>Number of Votes Cast</u>
Joseph W. Antkowiak	<u>0</u>
Leslie Boehnemann Jr.	<u>4</u>
Douglas Borchardt	<u>0</u>
Halee Stark Kalkhake	<u>4</u>
John Schaer, Jr.	<u>0</u>

BE IT FURTHER RESOLVED that this resolution be adopted and entered upon the pages of the minutes of the City of Burton Meeting Minutes and that a copy of this resolution be presented to the Washington County Tax Appraisal District office in Washington County, Texas.

PASSED AND ENTERED this the 12th day of November, 2025.


KAREN BUCK, MAYOR

ATTEST:


ANGELA HARRINGTON, CITY SECRETARY

RESOLUTION 20251112RB

**A RESOLUTION OF THE CITY OF BURTON FOR THE ADOPTION OF THE
WASHINGTON COUNTY HAZARD MITIGATION PLAN**

WHEREAS, Washington County has experienced severe damage from floods, hurricanes, wildfires, droughts, severe winter storms, and tornadoes on many occasions in the past century resulting in loss of life, property, economic hardship, and threats to public safety, health, and security; and

WHEREAS, the Washington county Hazard Mitigation Plan has been significantly updated within the past year with input from the local jurisdictions within Washington County including a number of professionals and community leaders; and


WHEREAS, the Washington county Hazard Mitigation Plan recommends many hazard mitigation actions that will protect the people and property affected by natural hazards that impact the county; and

WHEREAS, a public meeting was held as required by law to review the Washington County Mitigation Plan, mitigation actions, and the hazards profiled;

NOW BE IT THEREFORE RESOLVED by the City Council of the City of Burton that:

1. The Washington County Hazard Mitigation Plan is hereby adopted as the official mitigation plan for Washington County.
2. This Resolution is effective upon its adoption.

PASSED AND ENTERED this the 12th day of November, 2025.


KAREN BUCK, MAYOR

ATTEST:


ANGELA HARRINGTON, CITY SECRETARY



Evangeline Specialties Inc.

Catalog Division: ESCO SIGNS
 PO Box 62308, Lafayette, LA 70596-2308
 1825 Bertrand Dr, Lafayette, LA 70506-2056
 Phone: 337-232-3898 -or- 800-451-0364
 Fax: 337-233-1768
 sales@evangelinespecialties.com

Estimate / Quote # **34298**

Quote Date 10/30/2025

Bill To

TEXAS COTTON GIN MUSEUM
 PO BOX 98
 BURTON, TX 77835

Ship To

TEXAS COTTON GIN MUSEUM
 307 N MAIN ST
 BURTON, TX 77835
 979-289-3378

Billing E-mail director@texascottonginmuseum.org

Estimate / Quote # 34298

Customer Phone	Requested By	P.O. No.	Terms	Rep	Account #
979-289-3378	STEPH		Net 30	TT	
Item#	Qty	Description	Cost	Total	
308-HIP-LR-DRILL-KIT	4	308-HIP-LR-DRILL-KIT PLASTICADE BREAK-AWAY BARRICADE, 3 8FT WH/OR	633.85	2,535.40	
SHIPPING	1	HIP BOARDS, TYPE III/35LBS, WH/PLASTIC BODY SHIPPING COST Tracking #	375.89	375.89	
<div> <div> <div> DIVIDED BY 3 (COTTON GIN, BURTON CHAMBER & CITY) \$970.43 each </div> </div> </div>					
Prepayments			\$0.00	Subtotal	\$2,911.29
				Sales Tax (0.0%)	\$0.00
				Total	\$2,911.29

DISCUSSION ONLY ITEMS

RE: Living in RV's within Burton City Limits

History

Late Sept/Early Oct – report of person living in RV on private property

October Council Meeting – Council approved City Secretary to send a letter to property owner regarding city ordinance 20180910B Regulating the Parking of, Storage of and Use of Recreational Vehicles, Utility Trailers, and Livestock Transport Trailers of Property Owners within the City of Buton.

Letter was sent to resident. No response from resident to City Hall.

Request was made of Mayor Pro-tem Jeff Eckhardt to visit with resident about this topic. Mr. Eckhardt volunteered to do this at the October Council Meeting.

Mayor Pro-tem asks this topic to be an agenda item for discussion at November Council Meeting.

City Records – City Council Meetings

Monday, August 13, 2018 – Item on Agenda – “Consideration and Action to Adopt an Ordinance Regulating the Use of Recreational Vehicles within the City of Burton”. Item was TABLED. “Council would like to see an ordinance put before them that also contains restrictions for parking of recreational vehicles currently not being used and are simply stored.”

Monday, September 10, 2018

Citizen Presentations – Johnnie Pitts addressed Council concerning a truck bed camper trailer camper moved to property across the street; appears that someone is living in it. “Council assured Mrs. Pitts that a new ordinance to be adopted at this meeting will remedy the situation.”

Item on Agenda – Item 4 – Consideration and Action to Adopt Ordinance 20180910B Regulating the Use of Recreational Vehicles within the City of Burton. ADOPTED

For – Jerry Martin, Nathan Kalkhake, Tommie Gilmon, Dale Schwartz.

Against – None

Mayor – David Zajcek

(Absent from meeting – Mayor Pro-tem Jeff Eckhardt)

Monday, December 10, 2018

Item on Agenda – Item 3 – Consideration and Action on Ordinance Enforcement for Violators who are not in Compliance after Receiving the “Hi Neighbor” Letter – A procedure was APPROVED about this matter. (See attached sheet from Council Minutes dated December 10, 2018)

Tuesday, March 19, 2019

Citizen Presentations – Johnnie Pitts expressing to Council her concerns regarding the truck bed camper and a lowboy trailer full of construction items (on city easement) still located on same property as mentioned in September of 2018. Wanted to know what was being done.

Tuesday, April 9 – 2019

Citizen Presentations – Johnnie Pitts – In context of sharing other concerns regarding the neighbor, “Mayor also told her of progress with getting the camper removed.”

Tuesday, June 11, 2019

Citizen Presentations – Johnnie Pitts – Followed up with Council regarding the utility trailer on easement across from her home; she has reviewed the ordinance; expressed concerned that she has brought this to Council before with no action being taken. “The Mayor assured her action will be taken.”

Items to Consider for Public Safety

- + Electrical – RVs need either a 30amp or 50am hook-up
- +Water – RVs need water
- +Wastewater – RVs need to either be hooked to a wastewater system or be moved to a space where the grey water and sewage tank can be emptied.
- +Insurance – RVs in the State of Texas need to be insured.

burtonsecr

From: Jeff Eckhardt <jeffekhardt5@gmail.com>
Sent: Saturday, November 01, 2025 11:09 AM
To: burtonsecr; Macey Grimm; Nathan Kalkhake; Tommie Gilmon; Paul McLaughlin
Cc: burtonmayor; burtonutilities
Subject: Re: Living in a travel trailer/RV inside city limits

I talked with Mrs. Vaughn and her son Ernest. I explained that no one was allowed to live in an RV in the city of Burton and you are not allowed to have an RV plumbed to the sewer system. Mrs. Vaughn stated that this is her property and she feels like she should be able to do with it as she pleases. Ernest stated that he is living in the RV and has nowhere to go and nowhere to move the trailer.

I sympathize with Ernest and his situation. My son was in this situation and stayed in our RV for some time while moving from Austin to Brenhan. I know of another neighbor that had a family member stay on their property in an RV (I am not sure of the situation or why).

Ernest did ask for some time to see if he would be able to find a solution. I urged him to do that as quickly as possible. I think this is worth a discussion at the city council meeting.

Jeff Eckhardt

On Thu, Oct 30, 2025 at 6:15 PM Jeff Eckhardt <jeffekhardt5@gmail.com> wrote:

I will attempt to talk with her tomorrow afternoon and let you know how it goes.

Sent from my iPhone

On Oct 30, 2025, at 10:20, burtonsecr <burtonsecr@cityofburton-tx.gov> wrote:

<image001.gif>

Hi Jeff,

At the last meeting, I brought it to council's attention that it had been reported to City Hall that someone was living in a travel trailer at Mary Patterson Vaughn's residence located at 12505 W. Hickory St. At that meeting, I asked who would be willing to talk to her if she doesn't comply with city ordinance after I sent her a letter and you volunteered. That is the purpose of this letter.

History: In May 2024, a letter was sent to Mary regarding a newly installed carport being partially on someone else's property. After she received that letter, the mayor spoke to her about the fact that the carport is legal but just needed to be moved. No other problem existed.

In early October, a councilmember came in and told me about someone living in a travel trailer/RV at Mary Vaughn's residence. I told council of this and asked who would help with this if no action was taken once the letter was received by the resident. I sent a letter to her on Oct. 16, 2025 that included the ordinance relevant to the issue. She is now telling people that the "mayor" had told her it was okay but the mayor has verified that she hasn't spoken to Mary regarding this situation; only the carport issue. It appears that she is confusing the carport issue with the living in a travel trailer issue.

I was hoping this would be remedied without you needing to get involved but it seems a councilmember will need to talk to her and the one that originally reported the issue is not willing to.

Please document any contact with her and let me know when you have spoken to her.

Thank you for stepping up and volunteering for this uncomfortable task of a smalltown councilmember.

Have a great Day!

Angela Harrington

City of Burton City Secretary

(In-Office Tuesday thru Thursday)

979-289-3402

P.O. Box 255

12200 E. Mulberry St. Spur 125

Burton, Texas 77835

<10.16.25 Ltr w.Seal. Mary Vaughn.pdf>

<Recreational Vehicles and Misc. Trailers.pdf>

ORDINANCE NO. 20180910B

**AN ORDINANCE REGULATING THE PARKING OF, STORAGE OF AND USE OF
RECREATIONAL VEHICLES, UTILITY TRAILERS, AND LIVESTOCK TRANSPORT
TRAILERS OF PROPERTY OWNERS WITHIN THE CITY OF BURTON.**

WHEREAS, the City of Burton City Council has determined a need to clearly define what is a recreational vehicle, what limited use is allowed within the city limits and to identify locations and standards for storage of recreational vehicles establishing a policy in order to protect the integrity, value and character of the City along with public health and safety; and

WHEREAS, it is the intent of this ordinance that Recreational Vehicles not be used for permanent living quarters within the limits of the City of Burton;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BURTON, TEXAS:**

SECTION I: PURPOSE AND POLICY

The purpose of this ordinance is to prohibit permanent or long-term use of recreational vehicles, travel trailers, motor homes, and campers for living or sleeping accommodations and to regulate the parking of said vehicles within the City of Burton.

SECTION 2: DEFINITIONS

- a) Person. Shall mean any individual, firm, trust, partnership, association or corporation.
- b) Recreational Vehicles (RV). Vehicles used for leisure-time activities and recreational purposes, which contain sleeping facilities and are designed for short or long-term living accommodations. The term shall include, but not be limited to motor homes, travel trailers, trailer coaches, vans, truck campers, camping trailers, utility trailers, livestock transport trailers, boats and/or off-the-road vehicles. The term shall not apply to mobile homes which are designed for permanent living accommodations. See Appendix A for diagrams that represent examples of recreational vehicles as defined by this subsection and are not meant to be a complete list of examples.
- c) Self-Contained Recreational Vehicles. Recreational Vehicles which do not require connections to water or sewer facilities.
- d) Recreational Vehicle Storage. Shall mean on-site residential parking of a recreational vehicle when not in use.

SECTION 3: RECREATIONAL VEHICLE ACTIVELY IN USE WITHIN THE LIMITS OF CITY

Recreational vehicles that are used for sleeping may be parked upon such permanent resident's property when the owner of the RV is visiting the occupant of the residence for a period of less than 30 (thirty) days.

The owner of the recreational vehicle so parked shall, within 48 hours of set-up, obtain an **RV Permit** from the City Secretary at City Hall at a cost of \$25. The owner of the RV shall provide name and contact information of the Burton Resident being visited, the length of stay within the city, and relevant personal contact information.

At no time shall an RV be parked, set up and in use on any public street right-of-way, easement or alleyway within the city.

It shall be unlawful to park or place any recreational vehicle that is actively in use as sleeping or living accommodations for longer than a 30 (thirty) day period within the City of Burton.

Under no circumstances shall sewer connections be made with a recreational vehicle located outside of an RV Park. The dumping of waste from recreational vehicles on public or private land, except at a designated RV dump, is expressly prohibited.

Whether occupied or not, any RV located within the City of Burton shall be in good repair and free from substantial defects or unsightliness; as well as, the area surrounding an RV shall be kept tidy and free from trash and debris. Rental of RV's is prohibited, whether overnight or daily.

SECTION 4: PARKING AND STORAGE

On-Street long-term parking (more than 48 hours) and/or storage of any RV is strictly prohibited. There shall be no long-term parking on any public or city right-of-way or easement.

Every effort should be made to place the RV in storage where the least visibility from a public street, road, easement and/or right-of-way is achieved.

The registered owner of an RV stored on a property within the City of Burton must either be the owner of the property or use the property as their primary residency. (This does not apply to a single RV stored on the property as a result of visiting guest as outlined in Section 3).

- a) Front Yard RV Storage. This shall apply to RV parking on private residential property. No storage of recreational vehicles may occur in the front yard area or in front of the main residence of the property with the exception of a slight encroachment extending from the side yard into the front yard not to exceed three feet. The only other exception to this shall be the temporary parking of the RV on a driveway leading to a garage or entrance to the residence for the purpose of prepping the vehicle for use or cleaning the vehicle after its usage.
- b) Rear Yard Storage. Storage of Recreational Vehicles in the rear yard area is permissible. The use of a screening six-foot wall or solid fence is encouraged but not required.
- c) Side Yard Storage. Recreational Vehicle storage is permitted in the side yard area of a residence if the side is not adjacent to a right-of-way or easement (corner lot). The use of a screening six-foot wall or solid fence is encouraged but not required.
- d) See Appendix B for yard storage examples.
- e) Parking Surface for RV Storage. RV storage may be on any surface. If the surface is vegetation, it must be kept in a neat and tidy manner with regular maintenance as to curtail the overgrowth of vegetation and as ordained by Ordinance 21573 of the City of Burton.

- f) Screening. Acceptable screening is considered a wall or solid fence structure. Materials for screen fencing should be masonry, wood or wrought iron with a view-obscuring material. In no case shall an RV screening wall or fence along the side yard or rear yard be higher than six feet as measured to the highest finish grade.
- g) Temporary Coverings. No temporary coverings such as tarps or cloth screens are permitted. Fitted covers and permanent canopies are permitted and may be used as long as they are designed specifically for a recreational vehicle. All fitted covers and permanent canopies shall be maintained in good condition. Permanent canopies are structures which are permanently fixed to the ground and shall comply with all building codes.
- h) Living Quarters. Recreational vehicles shall not be used as living quarters when stored on residential or commercial property within the City of Burton.

SECTION 5: PENALTIES

Any person, firm, or corporation violating any of the provisions of this ordinance, or failing to comply therewith, shall upon conviction in municipal court, be subject to a fine not to exceed \$100.00 (one hundred dollars), and each day of each provision being violated shall constitute a separate violation.

SECTION 6: EMERGENCY

The council hereby finds this ordinance necessary for the regulation of the use of recreational vehicles within the City of Burton, and necessary to promote the health, welfare and safety of the citizens of the City of Burton. An emergency is hereby declared to exist and this ordinance shall be in full force and effective from and after its passage and signature of the mayor.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURTON, TEXAS:

PASSED AND APPROVED on this 10TH day of September, 2018.

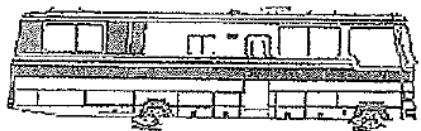
David B Zajicek
Mayor David Zajicek

ATTEST:

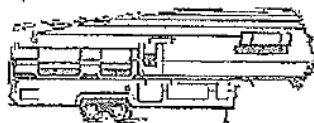
Angela Weyand
Acting City Secretary Angela Weyand

APPENDIX A

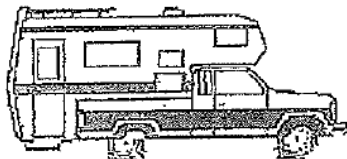
RECREATIONAL VEHICLE EXAMPLES



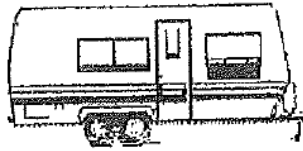
Motor Home



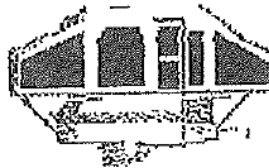
5th Wheel Trailer



Pickup Truck Camper



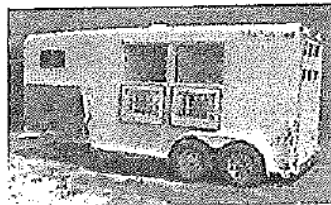
Travel Trailer



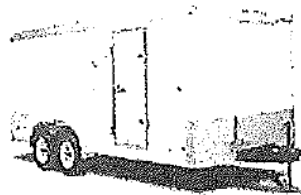
Tent Trailer



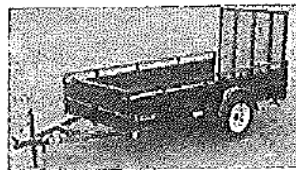
Sea-doo (or other equipment such as a boat or motor cycles) on trailer



Horse Trailer



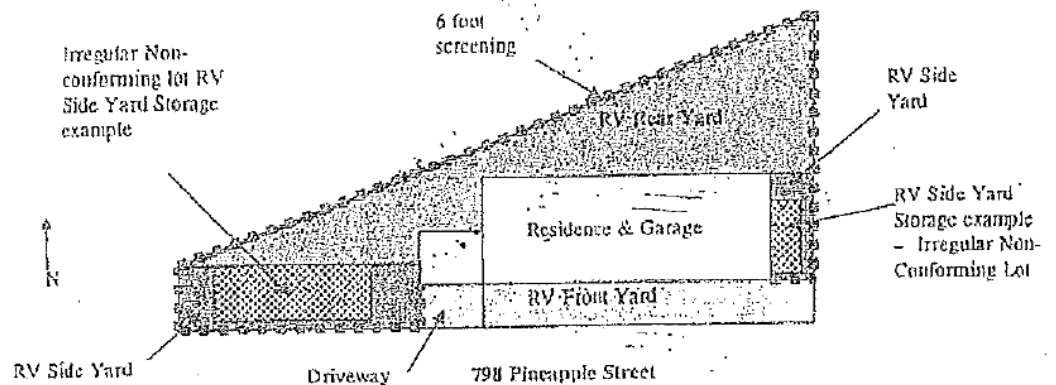
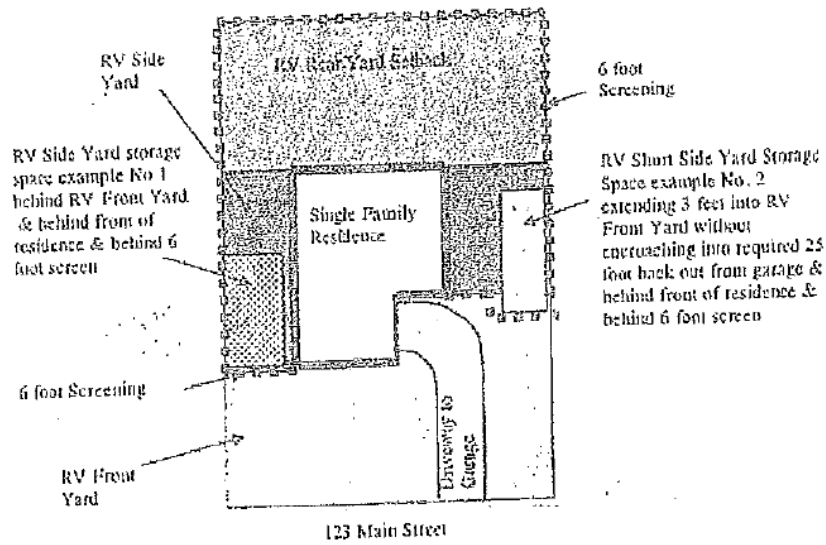
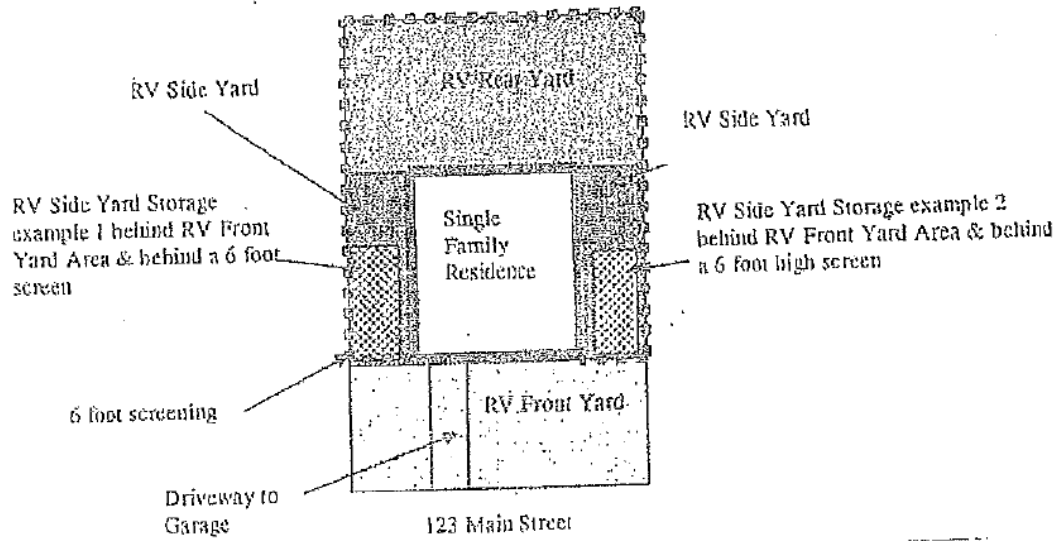
Utility Trailer enclosed example



Utility Trailer open example

The following examples are exempt from the recreational vehicle definition:

APPENDIX B



CITY OF BURTON

A regular meeting of the Burton City Council at 5:30 p.m. was held on Monday, August 13, 2018, in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor David Zajicek	Councilmember Jerry Martin
Councilmember Nathan Kalkhake	Councilmember Dale Schwartz
Mayor Pro-tem Jeff Eckhardt	Councilmember Tommie Gilmon

Members Absent: None

Others Present: Acting City Secretary/Municipal Court Judge Angela Weyand; Utility Contractor Dustin Lozano; Clerical Volunteer Lynda Zajicek.

Citizens Present: Willy Dilworth (Washington County Appraisal District), Aaron Kleinschmidt (Attorney), Johnnie Pitts.

1. Mayor David Zajicek called the meeting to order at 5:31 pm and established a quorum. The Mayor then led all in the Pledge of Allegiance and offered an invocation.

2. **CITIZEN PRESENTATIONS**
There were none.

3. **CONSENT AGENDA**

- (A) Minutes of July 9 Regular Meeting
- (B) Financial Reports-Revenue & Expenditures
- (C) Mayor's Report
- (D) City Secretary's Report
- (E) Water & Sewer Report
 - a. Lynda Zajicek – Volunteer Utility Clerk
 - b. Dustin Lozano – Utility Contractor
- (F) Police Report
- (G) Municipal Court Report

A motion was made by Councilmember Schwartz and seconded by Councilmember Kalkhake to **ACCEPT** the consent agenda.

FOR: Eckhardt, Gilmon, Martin,

AGAINST: None

The motion passed.

4. ACTION AND DISCUSSION

(1) Consideration and Action to Adopt Property Tax Rate (Currently 0.50 per \$100 valuation tax rate resulting in 0.099 M&O rate and 0.401 I&S rate) and Set Public Hearing

Willy Dilworth addressed Council regarding the tax rate for 2018-2019. A motion was made by Councilmember Schwartz and seconded by Councilmember Martin to **ADOPT** the current tax rate of \$0.50 per \$100 valuation for 2018-2019 resulting in 0.1068 M&O rate and 0.3932 I&S rate and to set the required Public Hearing for 5:30 pm on September 10, 2018.

FOR: Eckhardt, Gilmon, Kalkhake

AGAINST: None

The motion passed.

(2) Consideration and Action to Accept Proposed Budget for 2018-2019 for the Washington County Appraisal District and Allow Retention of Funds from 2016-2017

A motion was made by Councilmember Schwartz and seconded by Councilmember Kalkhake to **ACCEPT** the proposed budget for 2018-2019 for the Washington County Appraisal District and **ALLOW** retention of funds from 2016-2017.

FOR: Eckhardt, Gilmon, Martin

AGAINST: None

The motion passed.

(3) Consideration and Action to Approve the Washington County Appraisal Districts Board Decision to Transfer \$15,000 from Money Set Aside for Fleet Replacement to use for a Computer Backup System

A motion was made by Councilmember Martin and seconded by Councilmember Gilmon to **APPROVE** the Washington County Appraisal Districts Board decision to transfer \$15,000 from money set aside for fleet replacement to use for a computer backup system.

FOR: Eckhardt, Kalkhake, Schwartz

AGAINST: None

The motion passed.

(4) Consideration and Action to Adopt an Ordinance Regulating the Use of Recreational Vehicles within the City of Burton

A motion was made by Councilmember Eckhardt and seconded by Councilmember Martin to **TABLE** the ordinance regulating the use of Recreational vehicles within the City. Discussion revealed that Council would like to see an ordinance put before them that also contains restrictions for parking of recreational vehicles currently not being used and are simply being stored.

FOR: Gilmon, Kalkhake, Schwartz

AGAINST: None

The motion passed.

(5) Consideration and Action to Adopt an Ordinance Amending Ordinance No. 8323 Providing for the Correct Address for Notification

A motion was made by Councilmember Eckhardt and seconded by Councilmember Kalkhake to **ADOPT** an Ordinance Amending Ordinance No. 8323 Providing for the Correct Address for Notification.

FOR: Gilmon, Martin, Schwartz

AGAINST: None

The motion passed.

(6) Consideration and Action to Adopt an Ordinance Amending Ordinance No. 20170313 Regarding Building Code Permits and Inspections

A motion was made by Councilmember Schwartz and seconded by Councilmember Gilmon to **ADOPT** Ordinance No. 20170313 regarding Building Code Permits and Inspections.

FOR: Eckhardt, Kalkhake, Martin

AGAINST: None

The motion passed.

(7) Consideration and Action to Hire Aaron Kleinschmidt as the City Attorney and Prosecutor

A motion was made by Councilmember Kalkhake and seconded by Councilmember Eckhardt to **HIRE** Aaron Kleinschmidt as City Attorney and Prosecutor.

FOR: Gilmon, Schwartz, Martin

AGAINST: None

The motion passed.

(8) Consideration and Action Regarding Report from Beautification Committee

A motion was made by Councilmember Martin and seconded by Councilmember Eckhardt to **ALLOW** the Mayor to send a "Hi Neighbor" letter to 20 or so residents making them aware of ordinance compliance issues that need to be resolved.

FOR: Gilmon, Kalkhake, Schwartz

AGAINST: None

The motion passed.

(9) Consideration and Action to Drill a Backup Water Well to Replace the Collapsed Water Well at E. Mulberry Street and N. Brazos Street

A motion was made by Councilmember Schwartz and seconded by Councilmember Gilmon to **Change the Wording** of this agenda item to read "Consideration and Discussion Regarding the Collection of Information Regarding the Drilling of a Backup Well."

FOR: Eckhardt, Kalkhake, Martin

AGAINST: None

The motion passed.

NO EXECUTIVE SESSION WAS HELD.

5. Adjournment.

The meeting was adjourned at 7:11 pm.

FOR: Eckhardt, Gilmon, Kalkhake, Martin, Schwartz

AGAINST: None

David Zipsek
Mayor

Attest:

Angela Weyand
Acting City Secretary

CITY OF BURTON

A regular meeting of the Burton City Council at 5:30 p.m. was held on Monday, September 10, 2018, in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor David Zajicek	Councilmember Jerry Martin
Councilmember Nathan Kalkhake	Councilmember Dale Schwartz
Councilmember Tommie Gilmon	

Members Absent: Mayor Pro-tem Jeff Eckhardt

Others Present: Acting City Secretary/Municipal Court Judge Angela Weyand; Utility Contractor Dustin Lozano; Clerical Volunteer Lynda Zajicek.

Citizens Present: Willy Dilworth (Washington County Appraisal District), Joshua Zausake (KWHI), Natalie Frels (Banner Press), Johnnie Pitts.

1. Mayor David Zajicek called the meeting to order at 5:30 pm and established a quorum. The Mayor then led all in the Pledge of Allegiance and offered an invocation.

2. **PUBLIC HEARING ON TAX RATE**
No citizen comments or questions.

3. **CITIZEN PRESENTATIONS**
Mrs. Johnnie Pitts addressed Council regarding a truck bed camper trailer that has been moved onto the property at 12401 Cedar Street. Her concerns are that it is unsightly and it appears someone is living in it. Council assured Mrs. Pitts that a new ordinance to be adopted at this meeting will remedy the situation.

4. **CONSENT AGENDA**
 - (A) Minutes of August 13 Regular Meeting
 - (B) Financial Reports-Revenue & Expenditures
 - (C) Mayor's Report
 - (D) City Secretary's Report
 - (E) Water & Sewer Report
 - a. Lynda Zajicek – Volunteer Utility Clerk
 - b. Dustin Lozano – Utility Contractor
 - (F) Police Report
 - (G) Municipal Court Report

A motion was made by Councilmember Kalkhake and seconded by Councilmember Schwartz to **ACCEPT** the consent agenda.

FOR: Gilmon, Martin,

AGAINST: None

The motion passed.

5. ACTION AND DISCUSSION

(1) **Consideration and Action to Approve Ordinance 20180910C Adopting a Property Tax Rate of 0.50 per \$100 valuation tax rate for 2018-2019 resulting in 0.1068 M&O rate and 0.3932 I&S rate.**

Willy Dilworth addressed Council explaining the reasoning behind the suggested division of the tax rate between M&O and I&S for 2018-2019. A motion was made by Councilmember Schwartz and seconded by Councilmember Martin to **ADOPT** Ordinance 20180910C enacting a tax rate of \$0.50 per \$100 valuation for 2018-2019 resulting in 0.1068 M&O rate and 0.3932 I&S rate.

FOR: Gilmon, Kalkhake

AGAINST: None

The motion passed.

(2) **Consideration and Action to Adopt Ordinance 20180910A Entitled City of Burton Junked Vehicle Ordinance.**

A motion was made by Councilmember Martin and seconded by Councilmember Gilmon to **ADOPT** Ordinance 20180910A entitled City of Burton Junked Vehicle Ordinance.

FOR: Kalkhake, Schwartz

AGAINST: None

The motion passed.

(3) **Consideration and Action to Approve Closing N. Brazos Street between E. Texas Street and E. Washington Street from 5pm to 9pm on October 2, 2018 for National Night Out to be held at the Burton VFD Station.**

A motion was made by Councilmember Schwartz and seconded by Councilmember Gilmon to **APPROVE** Closing N. Brazos Street between E. Texas Street and E. Washington Street from 5pm to 9pm on October 2, 2018 for National Night Out to be held at the Burton VFD Station.

FOR: Kalkhake, Martin

AGAINST: None

The motion passed.

(4) **Consideration and Action to Adopt Ordinance 20180910B Regulating the Use of Recreational Vehicles within the City of Burton**

A motion was made by Councilmember Martin and seconded by Councilmember Kalkhake to **ADOPT** Ordinance 20180910B Regulating the Use of Recreational Vehicles within the City of Burton

FOR: Gilmon, Schwartz

AGAINST: None

The motion passed.

(5) Consideration and Discussion on the Collection of Information Regarding the Drilling of a Backup Well

J & S Water Wells was scheduled to attend to answer question but was unable to be at the meeting. A motion was made by Councilmember Schwartz and seconded by Councilmember Kalkhake to TABLE this agenda item.

FOR: Gilmon, Martin

AGAINST: None

The motion passed.

NO EXECUTIVE SESSION WAS HELD.

6. Adjournment.

The meeting was adjourned at 6:16 pm.

FOR: Gilmon, Kalkhake, Martin, Schwartz

AGAINST: None

David Zajicek
Mayor

Attest:

Angela Weyand
Acting City Secretary

CITY OF BURTON

A regular meeting of the Burton City Council at 5:30 p.m. was held on Monday, December 10, 2018, in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas. [REDACTED]

Members Present:

Mayor David Zajicek	Mayor Pro-tem Jeff Eckhardt
Councilmember Jerry Martin	Councilmember Tommie Gilmon
Councilmember Dale Schwartz	

Members Absent: Councilmember Nathan Kalkhake,

Others Present: Acting City Secretary/Municipal Court Judge Angela Harrington; Police Chief Greg Rolling.

Citizens Present: Joshua Blaschke (KWHI), Natalie Frels (Banner Press), David Legere (Langford Community Management Services); Lynda Zajicek (Volunteer Utility Clerk).

1. Mayor David Zajicek called the meeting to order at 5:32 pm and established a quorum. The Mayor then led all in the Pledge of Allegiance and offered an invocation.
2. **CITIZEN PRESENTATIONS**
No citizen presentations.
3. **CONSENT AGENDA**
 - (A) Minutes of November 13 Regular Meeting
 - (B) Financial Reports-Revenue & Expenditures
 - (C) Mayor's Report
 - (D) City Secretary's Report
 - (E) Water & Sewer Report
 - a. Lynda Zajicek – Volunteer Utility Clerk
 - b. Dustin Lozano – Utility Contractor - None
 - (F) Police Report
 - (G) Municipal Court Report

A motion was made by Councilmember Schwartz and seconded by Mayor Pro-tem Eckhardt to **ACCEPT** the consent agenda.

FOR: Gilmon, Martin

AGAINST: None

The motion passed.

4. ACTION AND DISCUSSION

(1) Consideration and Action on the Repair or Replacement of the Knittel Lift Station Pump

Documentation regarding the Warranties available for the Repaired and New Pump was provided. Dustin Lozano could not attend to answer additional questions posed, a motion was made by Councilmember Schwartz and seconded by Councilmember Gilmon to **TABLE** this agenda item until the January 2019 meeting.

FOR: Eckhardt, Martin

AGAINST: None

The motion passed.

(2) Consideration and Action to Hire Langford Community Management Services as the City of Burton Grant Administrator for the 2019-2020 TxCDBG

Mr. David Legere of LCMS addressed Council regarding the pros and cons of going forward with an application for the 2019-20 TxCDBG. Given the City has not had a third party audit in a few years, he stated it would be unlikely to complete the application before the February 6, 2019 deadline. A motion was made by Councilmember Martin and seconded by Councilmember Gilmon to **REMOVE** this agenda item.

FOR: Eckhardt, Schwartz

AGAINST: None

The motion passed.

(3) Consideration and Action on Ordinance Enforcement for Violators who are not in Compliance after Receiving the "Hi Neighbor" Letter

BOCC Chairman presented a list of citizens who have been sent a friendly "Hi Neighbor" letter indicating those who have complied, those who are in the process of complying and those who have refused to comply with various city ordinances. It was determined that procedures needed to be put in place to follow with non-compliant citizens. A motion was made by Councilmember Martin and seconded by Councilmember Eckhardt to **APPROVE** this agenda item and enforce violators of city ordinances with the following procedure:

Step 1: Mail "Hi Neighbor" letter explaining the violation and requesting compliance enclosing a copy of the ordinance being violated.

Step 2: If citizen does not comply within the amount of time specified in the "Hi Neighbor" letter, send by Certified Mail a letter from the City Attorney giving required number of days to comply (per Texas Government Code) and outlining the consequences if they do not.

Step 3: If there is still no compliance, the City Attorney will personally call to encourage compliance and warn of next step.

Step 4: To those who have refused or chosen not to comply with city ordinances, a Citation/Complaint will be filed with the Municipal Court of the City of Burton issued by the Police Chief, City Compliance Officer or City Attorney.

FOR: Gilmon, Schwartz

AGAINST: None

The motion passed.

- (4) Consideration and Action to Donate a Picnic Table (Possibly Free), a Cement Slab for the Picnic Table (~\$900 TO \$1000) and a Memorial in Remembrance of Kelby Jasinski; All to be Located at Weeren Park.

Documentation on proposed costs of:

1. 1 - Concrete Table with 3 Benches from Frazier's Concrete (\$450),
2. 1 - 12' Diameter concrete slab poured by Otis Upshaw (\$900),
3. 1 - Delivery of table and benched from Frazier's (\$190),
4. 1 - 4" x 6" Bronze Memorial Marker honoring Kelby Jasinski (\$95),

Totaling \$1635 was presented to Council. . A motion was made by Councilmember Martin and seconded by Councilmember Eckhardt to **APPROVE** making a donation for the listed items up to the amount of \$1852 in honor of Kelby Jasinski.

FOR: Gilmon, Schwartz

AGAINST: None

The motion passed.

NO EXECUTIVE SESSION WAS HELD.

5. Adjournment.

The meeting was adjourned at 6:32 pm.

FOR: Gilmon, Eckhardt, Martin, Schwartz

AGAINST: None



Mayor

Attest:



Acting City Secretary

CITY OF BURTON

A regular meeting of the Burton City Council at 5:30 p.m. was held on TUESDAY, March 19, 2019, in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor David Zajicek

Mayor Pro-tem Jeff Eckhardt

Councilmember Jerry Martin

Councilmember Tommie Gilmon

Councilmember Dale Schwartz

Members Absent: Councilmember Nathan Kalkhake

Others Present: Acting City Secretary/Municipal Court Judge Angela Harrington.

Citizens Present: Lydia Hill (Banner Press), Johnnie Pitts,

1. Mayor David Zajicek called the meeting to order at 5:34 pm and established a quorum. The Mayor then led all in the Pledge of Allegiance and offered an invocation.

2. CITIZEN PRESENTATIONS

Johnnie Pitts expressed to Council her concerns regarding activity at a home across the street from her home on Cedar Street. She has spoken to Council before about a truck bed camper located on her neighbors lot and a lowboy trailer full of construction items parked on the City property next to it. She requested information on what was being done to remedy these items as well as the noise issue she presented to Council at the February meeting.

CONSENT AGENDA

- (A) Minutes of February 12 Regular Meeting and February 27 Called Meeting
- (B) Financial Reports-Revenue & Expenditures
- (C) Mayor's Report
- (D) City Secretary's Report - None
- (E) Water & Sewer Report
 - a. Lynda Zajicek – Volunteer Utility Clerk
 - b. Dustin Lozano – Utility Contractor - None
- (F) Police Report - None
- (G) Municipal Court Report

A motion was made by Mayor Pro-tem Eckhardt and seconded by Councilmember Martin to **ACCEPT** the consent agenda.

FOR: Gilmon, Schwartz

AGAINST: None

The motion passed.

4. ACTION AND DISCUSSION

(1) Consideration & Action to Approve the 2019-2020 Budgets and Ordinance Establishing the Budgets for the Fiscal Year of 2019-2020

No citizens attended the Public Hearing held on March 12, 2019 at 5:30pm. A motion was made by Councilmember Gilmon and seconded by Councilmember Schwartz to **APPROVE** the 2019-2020 General and Water/Sewer Budgets and an Ordinance Establishing the Budgets for Fiscal Year of 2019-2020.

FOR: Eckhardt, Martin

AGAINST: None

The motion passed.

(2) Consideration & Action to Accept City Secretary's Certification of Unopposed Candidates and Approve Ordinance 20190312 Cancelling the May 4, 2019 General Election

A motion was made by Councilmember Schwartz and seconded by Mayor Pro-Tem Eckhardt to **APPROVE** the Certification of Unopposed Candidates and Ordinance 20190312 Cancelling the May 4, 2019 General Election.

FOR: Gilmon, Martin

AGAINST: None

The motion passed.

(3) Consideration & Action on Post-Closure Maintenance on City of Burton Solid Waste Site owned by Doug Collins

After gathering information from TCEQ, it was determined that the City of Burton holds no post closure maintenance responsibility. No Action Taken.

(4) Consideration & Action to Render Null & Void a Variance Granted at the February 12, 2019 Meeting to Ordinance 20181008A Allowing Charlene Patterson to Place a New Manufactured Home at 12305 E. Hickory St.

A motion was made by Councilmember Martin and seconded by Mayor Pro-tem Jeff Eckhardt to **APPROVE** Rendering Null & Void a Variance Granted at the February 12, 2019 Meeting to Ordinance 20181008A Allowing Charlene Patterson to Place a New Manufactured Home at 12305 E. Hickory St.

FOR: Gilmon, Schwartz

AGAINST: None

The motion passed.

- (5) Consideration & Action to Grant a Variance to Ordinance 20181008A in Order to Allow Charlene Patterson to Place a New Manufactured Home at 12208 E. Branch St. with Letter from Property Owner (R27351) Granting Permission and Guarantee of Removal of ALL Trash and Debris Before September 19, 2019

A motion was made by Mayor Pro-tem Eckhardt and seconded by Councilmember Gilmon to REMOVE this agenda item due to incorrect information given to City.

FOR: Martin, Schwartz

AGAINST: None

The motion passed.

- (6) Consideration & Action to Assign the City of Burton's Appointed Proxy or the Proxy Committee to Vote for the Nominees for Bluebonnet's Board of Directors

A motion was made by Councilmember Martin and seconded by Councilmember Gilmon to APPROVE to assign the Proxy Committee to Vote for the Nominees for Bluebonnet's Board of Directors.

FOR: Eckhardt, Schwartz

AGAINST: None

The motion passed.

NO EXECUTIVE SESSION WAS HELD.

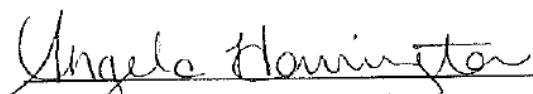
5. Adjournment.

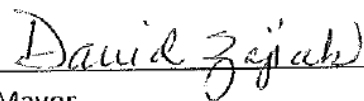
The meeting was adjourned at 6:12 pm.

FOR: Gilmon, Eckhardt, Martin, Schwartz

AGAINST: None

Attest:


Acting City Secretary


Mayor

CITY OF BURTON

A regular meeting of the Burton City Council at 5:30 p.m. was held on TUESDAY, April 9, 2019, in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor David Zajicek	Mayor Pro-tem Jeff Eckhardt	Councilmember Jerry Martin
Councilmember Tommie Gilmon	Councilmember Dale Schwartz	Councilmember Nathan Kalkhake

Members Absent: None

Others Present: Acting City Secretary/Municipal Court Judge Angela Harrington; Dustin Lozano (Utilities Contractor)

Citizens Present: Lydia Hill (Banner Press), Joshua Blaschke (KWHI), Johnnie Pitts, Susie Tommaney, Charles Harmel.

1. Mayor David Zajicek called the meeting to order at 5:30 pm and established a quorum. The Mayor then led all in the Pledge of Allegiance and offered an invocation.
2. **CITIZEN PRESENTATIONS**
Johnnie Pitts told Council about an incident regarding her across the street neighbor on March 28. There was exceedingly loud music and a truck parked partially blocking the road. She called the Sheriff's department. The Mayor also told her of progress with getting the camper removed.
3. **CONSENT AGENDA**
 - (A) Minutes of March 19 Regular Meeting and March 27 Workshop
 - (B) Financial Reports-Revenue & Expenditures
 - (C) Mayor's Report
 - (D) City Secretary's Report - None
 - (E) Water & Sewer Report
 - a. Lynda Zajicek – Volunteer Utility Clerk
 - b. Dustin Lozano – Utility Contractor
 - (F) Police Report - None
 - (G) Municipal Court Report

A motion was made by Mayor Pro-tem Eckhardt and seconded by Councilmember Gilmon to **ACCEPT** the consent agenda.

FOR: Kalkhake, Martin, Schwartz

AGAINST: None

The motion passed.

4. ACTION AND DISCUSSION

(1) Consideration & Action on Street Repair at Corner of Texas Street and Railroad Street

A motion was made by Councilmember Gilmon and seconded by Councilmember Kalkhake to **APPROVE** the Street Repair at Corner of Texas Street and Railroad Street.

FOR: Eckhardt, Martin, Schwartz

AGAINST: None

The motion passed.

(2) Consideration & Action to Approve Ordinance 20190409 Declaring Guidelines Regarding Commercial Filming in the City of Burton

A motion was made by Councilmember Schwartz and seconded by Mayor Pro-Tem Eckhardt to **APPROVE** Ordinance 20190409 Declaring Guidelines Regarding Commercial Filming in the City of Burton.

FOR: Gilmon, Kalkhake, Martin

AGAINST: None

The motion passed.

(3) Consideration & Action on a Variance to Ordinance 20181008A Allowing Charles Harmel (Property Owner) and Kelsey Harmel/Tanner Demuth (Home Owner) to Place a New Mobile Home at 1601 FM 1697

A motion was made by Councilmember Schwartz and seconded by Councilmember Kalkhake to **APPROVE** granting a Variance to Ordinance 20181008A allowing a new mobile home to be placed at 1601 FM 1697.

FOR: Eckhardt, Gilmon, Martin

AGAINST: None

The motion passed.

(4) Consideration & Action to Approve a List of Requirements and Application for Residents to Submit Prior to Requesting a Variance to the Mobile Home Ordinance 20181008A

A motion was made by Mayor Pro-tem Jeff Eckhardt and seconded by Councilmember Schwartz to **APPROVE** a List of Requirements and Application for Residents to Submit Prior to Requesting a Variance to the Mobile Home Ordinance 20181008A.

FOR: Gilmon, Kalkhake, Martin

AGAINST: None

The motion passed.

(5) Consideration & Action to Approve a Resolution Adopting the Washington County Hazard Mitigation Plan as the official mitigation plan for the City of Burton, Washington County, Texas

A motion was made by Councilmember Gilmon and seconded by Mayor Pro-tem Eckhardt to **APPROVE** Adopting the Washington County Hazard Mitigation Plan as the official mitigation plan for the City of Burton, Washington County, Texas.

FOR: Kalkhake, Martin, Schwartz

AGAINST: None

The motion passed.

NO EXECUTIVE SESSION WAS HELD.

5. Adjournment.

The meeting was adjourned at 6:15 pm.

FOR: Gilmon, Eckhardt, Kalkhake, Martin, Schwartz

AGAINST: None

Attest:

Angela Hamington
Acting City Secretary

David B Zajack
Mayor

CITY OF BURTON

A regular meeting of the Burton City Council at 5:30 p.m. was held on TUESDAY, June 11, 2019, in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor David Zajicek

Councilmember Tommie Gilmon

Councilmember Dale Schwartz

Mayor Pro-tem Jeff Eckhardt

Councilmember Nathan Kalkhake

Councilmember Jerry Martin

Members Absent: None

Others Present: Acting City Secretary/Municipal Court Judge Angela Harrington;

Citizens Present: Natalie Frels (Banner Press), Joshua Blaschke (KWHI), Gabby Berry, Johnnie Pitts.

Resident Johnnie Pitts addressed council regarding a utility trailer located on the easement of Brazos Street across from her home. She has reviewed the ordinance and is concerned that she has brought this to council before with no action being taken. The Mayor assured her action will be taken.

1. Mayor David Zajicek called the meeting to order at 5:30 pm and established a quorum. The Mayor then led all in the Pledge of Allegiance and offered an invocation.

2. CITIZEN PRESENTATIONS

3. CONSENT AGENDA

- (A) Minutes of May 14 Regular Meeting
- (B) Financial Reports-Revenue & Expenditures
- (C) Mayor's Report
- (D) City Secretary's Report - None
- (E) Water & Sewer Report
 - a. Lynda Zajicek (Volunteer Utility Clerk) – None
 - b. Dustin Lozano (Utility Contractor) - None
- (F) Police Report - None
- (G) Municipal Court Report

A motion was made by Mayor Pro-tem Eckhardt and seconded by Councilmember Gilmon to **ACCEPT** the consent agenda.

FOR: Martin, Schwartz, Kalkhake

AGAINST: None

The motion passed.

4. ACTION AND DISCUSSION

- (1) Consideration & Action to Approve a Contract Between the City of Burton and Jason Jaster for Maintenance Including Mowing and Edging on City Property (City Hall, Water Well, Water Tower, Weeren Park)

A motion was made by Councilmember Martin and seconded by Councilmember Gilmon to **TABLE** this agenda item.

FOR: Eckhardt, Kalkhake, Schwartz

AGAINST: None

The motion passed.

- (2) Consideration & Action to Appoint Nathan Kalkhake as Sargent-at-Arms

A motion was made by Councilmember Schwartz and seconded by Mayor Pro-Tem Eckhardt to **APPOINT** Nathan Kalkhake as Sargent-at-Arms. Councilmember Kalkhake abstained from voting.

FOR: Gilmon, Martin

AGAINST: None

The motion passed.

NO EXECUTIVE SESSION WAS HELD.

5. Adjournment.

The meeting was adjourned at 5:55 pm.

FOR: Gilmon, Eckhardt, Kalkhake, Martin, Schwartz

AGAINST: None

Attest:

Angela Hamington
Acting City Secretary

David Zajack
Mayor

City of Burton Verification of Feral Animals

Name of Resident _____

Location of Capture _____

Verification of City Official

This resident and location of capture are both within the city limits.

Neither the resident nor the location of capture is within the city limits.

Services provided

Spay

Neuter

Rabies Vaccine (one dose)

Date of Services _____

_____ Veterinarian

_____ City Official

**Agreement between
City of Burton & Burton Veterinary Clinic**

Whereas the City of Burton and Burton Veterinary Clinic are in agreement about the importance of caring for the health and safety of unhoused cats and dogs

Whereas the City of Burton and Burton Veterinary Clinic share concerns regarding the population of feral dogs and cats within the city limits

The City of Burton and Burton Veterinary Clinic will work in partnership regarding these animals

- *providing equipment for residents to capture loose animals
- *providing a designated day to exam, spay or neuter feral dogs or cats
- *providing an agreed upon process and partial reimbursement for services provided

Animals (dogs or cats) eligible for this program must be captured within the city limits. Location of capture must be established and verified.

The city will reimburse partial medical expenses to Burton Veterinary Clinic for verified animals receiving services.